

City of Regina

Bylaw #2008-27

Disclaimer:

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BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

1 This Bylaw may be cited as "The Cemeteries Bylaw, 2008".

Interpretations

2 In this Bylaw:

"authorized decision-maker" means a person designated as an authorized decision-maker pursuant to The Funeral and Cremation Services Act;

"care and maintenance" means the long-term care and maintenance of cemeteries;

"Care and Maintenance Fund" means a fund that is established pursuant to section 23 of The Cemeteries Act, 1999 for the purpose of providing for the long-term care and maintenance of the cemeteries;

"Cemetery" means Regina Cemetery or Riverside Memorial Park Cemetery, as the context requires;

"child" means an individual 10 years of age or less;

"City" means the City of Regina;

"columbarium" means a structure or building in a Cemetery designed for the purpose of storing or interring cremated human remains in sealed compartments or niches;

"Deferred Payment Plan" means an option to pay for the purchase of cemetery products and services over a specified period of time, rather than full payment at the time of purchase. The Deferred Payment Plan is only available for pre-need purchases. Payment in full is required before any product or service can be provided to the purchaser.

"Director" means the Director of Parks & Open Space and anyone acting as his or her designate in carrying out the provisions of this Bylaw;

"infant" means an individual no more than two years of age and may include inter-foetal remains;

"interment" includes:

- (1) the burial of human remains or cremated human remains in a Cemetery;
- (2) the inurnment of cremated human remains in a columbarium; or
- (3) the entombment of human remains in a mausoleum;

"interment rights" means a license granted by the City to a person to allow the interment of human remains or cremated human remains in a designated plot, niche or mausoleum in accordance with this Bylaw and The Cemeteries Act, 1999;

"license" means the interment rights for a plot or niche within a Cemetery ;

"Licensee" means a person to whom a license has been issued pursuant to this Bylaw;

"mausoleum" means a structure or building designed for the entombment of human remains in tombs, crypts, compartments or vaults;

"memorial" means a marker, headstone, monument or plaque that is used to memorialize a deceased person or persons;

"memorialization" includes:

- (1) any inscription or lettering on a memorial; and
- (2) any ornamentation that is used to identify a plot or memorialize a deceased person or persons;

"niche" means each individual compartment to be used for the interment of:

- (1) in a columbarium, cremated human remains;
- (2) in a mausoleum, human remains or cremated human remains.

"normal Cemetery business hours" means weekdays, 8:00 a.m. to 12:00 noon; 1:00 p.m. to 4:30 p.m., excluding statutory holidays;

"normal Cemetery visiting hours" means 8:00 a.m. to 6:00 p.m. from October 1 to March 31 and 8:00 a.m. to 9:00 p.m. from April 1 to September 30;

"person" means an individual, partnership, association or corporation;

"plot" means a parcel of land in a Cemetery used or intended to be used for the interment of human remains or cremated human remains;

Licenses

- 3 (1) Subject to the other provisions of this Bylaw and to The Cemeteries Act, 1999 and the regulations thereto, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall issue to the person a license for the exclusive use of a plot or a niche.
- (2) The City Manager or his designate is hereby delegated the authority to negotiate and to enter into on behalf of the City an agreement with any person for the construction or purchase, and maintenance of, columbaria, plots, mausoleums or memorials for the exclusive use of that person.
- (3) For columbaria, plots, mausoleums or memorials constructed or purchased pursuant to an agreement made in accordance with subsection (2), the fees and charges in Schedule "A" for the cemetery license, memorials and memorialization, care and maintenance and plot purchases as set out in Schedule "A" shall not apply and the fees and charges applicable to those cemetery goods and services shall be negotiated as part of the agreement for purchase or construction. All other fees and charges in Schedule "A" shall continue to apply.

Fees and Charges

- 4 (1) Subject to subsections 3(2), the license fees and all charges for work done or services rendered at a Cemetery shall be in accordance with the fees and charges as set out in Schedule "A".
- (2) The fees and charges in Schedule "A" shall exclude provincial and federal taxes and all applicable taxes shall be charged in addition to the fees listed in Schedule "A".
- (3) The fees and charges set out in Schedule "A" come into effect on the date specified in Schedule "A" or, where no date is specified in Schedule "A", on the first date of the month following the passage of the Fee Schedule by City Council.
- (4) A person who purchases a license or cemetery goods and services under the Deferred Payment Plan shall also pay the Deferred Payment

Administrative Fee set out in Schedule "A".

Interments

- 5 The Licensee of a plot, niche and, subject to subsections 3(2) and (3), mausoleum or columbarium or authorized decision-maker thereof shall, prior to any interment:
 - (1) provide to the Director a properly authorized burial permit or cremation certificate;
 - (2) complete and submit an application form approved by the Director;
 - (3) pay all required fees in full in accordance with Schedule "A".
- 6 (1) The Licensee or authorized decision-maker shall give the Director at least one business day's notice before the proposed time of interment.
 - (2) The notice requirement in subsection (1) shall not apply in the case of interment of a person who dies from a communicable disease.
- 7 Interments outside normal Cemetery business hours shall be permitted only as authorized by the Director and on payment of the After Hours Surcharge set out in Schedule "A".
- 8 (1) Except in the case of an emergency, all funeral processions shall depart the Cemetery no later than 4:00 p.m.
 - (2) In the case of departures after 4:00 p.m., the funeral director will be charged the Late Afternoon Surcharge as set out in Schedule "A".
- 9 (1) All interments shall take place in accordance with the specifications set out in Schedule "B".
 - (2) Notwithstanding subsection (1), the Director may in his or her sole discretion, on written request, increase the number of interments permitted in a plot or niche, having regard to such considerations as the circumstances surrounding the death, the relationship with the deceased, continuity of monuments and landscaping, and any other relevant factor under the circumstances.
- 10 (1) The use of a child plot shall be determined on the basis of the child being 10 year of age or younger and the casket measuring no more than 48" in length.

- (2) The use of an infant plot shall be determined on the basis of the child being 2 year of age or younger and the casket measuring no more than 24" in length.
- 11 All cremated remains to be interred in an indoor columbarium shall be contained in a fire resistant urn as approved by the Director.
- 12 A burial dome of fibreglass, steel or concrete must be used for all interments other than interment of cremated remains or remains interred in an infant plot unless otherwise approved by the Director.

Interment of Indigent Persons

- 13 (1) The Director shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed to provide interment rights free of charge pursuant to the provisions of The Cemeteries Act, 1999 and any regulations thereto addressing the interment of indigent persons.
- (2) The interment of indigent persons shall occur in single plots, the location of which shall be within the sole discretion of the Director.
- (3) No one may install a memorial on a plot utilized for the interment of an indigent person until the Care and Maintenance Fee as set out in Schedule "A" has been paid.
- (4) No other interments will be permitted in a plot provided pursuant to this section until the plot price as set out in Schedule "A" has been paid.

Disinterments

- 14 (1) The disinterment of human remains, other than of cremated remains, shall be permitted only by order of the Chief Coroner or upon issuance of a disinterment permit from the Minister of Health or his or her designate issued pursuant to an application under The Public Health Act, 1994 and payment of the required fee as set out in Schedule "A".
- (2) A person making an application pursuant to subsection (1) shall ensure that a funeral home representative is present during the disinterment for the handling and transportation of the human remains.
- (3) The disinterment of cremated human remains shall be permitted only by approval of the Director upon receipt of an application in the form provided by the Director and payment of the requisite fees as set out in Schedule "A".

Transfers

- 15 (1) The Licensee may, subject to approval of the Director, transfer a burial plot or a niche to any individual.
- (2) The Licensee may transfer back to the City an unused plot or niche and will be entitled to a refund of:
- (i) for plots or niches with the Care and Maintenance Fee prepaid, the greater of:
 - (A) 30% of the current fee for the plot or niche; or
 - (B) 50% of the original fee paid for the plot or niche;
 - (ii) for plots or niches without the Care and Maintenance Fee prepaid, the greater of:
 - (A) 15% of the current fee for the plot or niche; or
 - (B) 25% of the original fee paid for the plot or niche.
- (3) All transfers carried out pursuant to this section shall be subject to the License Transfer Fee set out in Schedule "A".
- (4) This section shall not apply to columbaria, plots, mausoleums or memorials purchased or constructed pursuant to subsection 3(2).

Care and Maintenance Fund

- 16 Unused plots may not be used until the Care and Maintenance Fee set out in Schedule "A" has been paid.
- 17 The City's Director of Finance shall deposit into the Care and Maintenance Fund all monies collected for care and maintenance pursuant to subsection 13(3), and sections 16 and 24.

Cemetery Reserve

- 18 Subject to section 17, the City's Director of Finance shall deposit all monies received from the sale of plots, niches and mausoleums into the Cemetery Operating Revenues to be used in accordance with the requirements of The Regina Administration Bylaw.

Care and Maintenance

19 The City shall provide care and maintenance of the cemeteries.

Memorials, Memorialization and Foundations

20 Subject to the other provisions of this Bylaw, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall permit the installation of a memorial or memorialization.

- 21 (1) All memorials and memorialization shall be in accordance with the specifications set out in Schedule "C".
- (2) The Director may remove any memorial or memorialization from a Cemetery that does not meet the specifications referred to in Schedule "C".
- (3) Neither the Director nor the City shall be responsible for any loss occasioned by any person as a result of the removal of a memorial or memorialization from a Cemetery in accordance with this section.

- 22 (1) Anyone who wishes to place a Type 3 memorial as set out in Schedule "C" shall:
- (i) apply to the Director in writing for approval; and
- (ii) provide plans showing the dimensions and design of the proposed memorial.
- (2) The Director may, in his or her sole discretion, approve or deny the application.

23 Type 2 and 3 memorials shall be permitted only in sites designated by the Director.

24 No one may:

- (1) install a memorial; or
- (2) make any alteration to any structure in a Cemetery;

for any plot, niche or mausoleum for which the Care and Maintenance Fee has not been paid until such fee is paid to the City in full.

25 No one may remove a memorial or memorialization without the prior written approval of the Director.

- 26 All memorialization placed on niches and ash scattering areas shall be in accordance with the specifications set out in Schedule "D".
- 27 (1) In this section:
- "plant material" includes grass, flowers, trees, shrubs, hedges and any other flora intended for growth.
- (2) No person may, in a Cemetery:
- (i) place any plant material; or
- (ii) construct any fence, railing, trellis or coping.
- 28 (1) To preserve the proper appearance of the cemeteries, the Director may remove any memorial or memorialization when it is objectionable or its removal is otherwise considered necessary by the Director.
- (2) When the Director considers any memorial or memorialization removed pursuant to subsection (1) to be of value, the Director shall, where the address is known, forward a written notice to the Licensee or authorized decision-maker of the deceased notifying them of the removal of the article and that such article may be claimed within 30 days of the date of the notice.
- (3) If no claim is made to the Director after the expiry of 30 days or where no notice can be given, the Director shall dispose of the article.
- (4) Neither the Director nor the City shall be responsible for any loss occasioned by any person as a result of the removal or the memorial or memorialization or the failure of the Licensee or authorized decision-maker to claim a removed memorial or memorialization within 30 days in accordance with this section and the resulting disposal of the memorial or memorialization.
- 29 Ornaments, including flower holders or vases, crosses and statues, may be permitted on burial plots if they are:
- (1) unbreakable;
- (2) permanently secured to the base of the memorial;
- (3) do not exceed 36 centimetres in height; and

- (4) do not project beyond a plumb line from the outside dimensions of the memorial base.
- 30
- (1) The memorial company shall be responsible for restoring the landscape surrounding a newly installed memorial to the satisfaction of the Director.
 - (2) The Director shall provide routine maintenance to the foundation of memorials after installation.

Field of Honour

- 31
- (1) The City shall set aside and maintain an area within both Riverside Memorial Park Cemetery and Regina Cemetery as a Field of Honour for the interment of past or present members of the Canadian Armed Forces, paramilitary forces (R.C.M.P.) or Allied Forces.
 - (2) The Field of Honour in the Cemetery shall be under the direction, control and supervision of the Director.
 - (3) Pre-need purchases of plots will not be permitted in the areas designated as a Field of Honour except as provided in subsection (4).
 - (4) The surviving spouse of a veteran may purchase a burial plot adjacent to that of his or her deceased spouse at the time of the deceased spouse's interment, provided that the surviving spouse:
 - (i) is also a veteran;
 - (ii) purchases and installs a standard veteran's memorial on the unused plot at the time a memorial is installed on the plot of the deceased spouse; and
 - (iii) ensures that the memorial referred to in clause (b) bears the name of the surviving spouse and that memorialization is complete in every detail possible.
 - (5) A Licensee who has purchased a plot pursuant to subsection (4) may transfer the plot back to the City in accordance with subsections 15(2) and (3). The Licensee may not transfer the plot to any other person.
 - (6) When the human remains or cremated human remains of a veteran have been interred in a Field of Honour, the human remains or cremated human remains of the veteran's spouse may be interred in that veteran's plot, subject to the following:

- (i) the interments may be comprised of the cremated human remains of both the veteran and the spouse or the human remains of either the veteran or spouse together with the cremated human remains of either the veteran or the spouse, but in any case, shall not be comprised of the non-cremated human remains of both spouses;
 - (ii) payment of the opening and closing fees as set out in Schedule "A" is made.
- (7) Notwithstanding any other provision of this Bylaw:
- (i) a memorial in memory of the veteran's spouse and in accordance with the specifications set out in Schedule "C" may be placed on the plot or on the base of the veteran's monument;
 - (ii) the spouse of a veteran may be memorialized on the headstone of the veteran provided the spouse is also a veteran; and
 - (iii) the memorialization on veteran's memorials is the sole responsibility of the War Memorials Committee of the Royal Canadian Legion, Branch No. 1.

Notices

- 32 Notice given to any person pursuant to this Bylaw shall be deemed sufficient if in writing and mailed to the last known address of such person as entered into the Cemetery records.

Miscellaneous

- 33 Pets are permitted in the Cemetery provided they are appropriately restrained and the pet owner removes any defecation.
- 34 All contractors and memorial dealers must report to the Cemeteries Administration Office prior to the commencement of any work and are subject to the direction and control of the Director while in the Cemetery.
- 35 The Director may expel any person or prohibit the entrance of any person who conducts himself or herself in an improper manner within the Cemetery.
- 36 Permission to hold an event in the Cemetery may be granted by the Director on receipt of a written application made 10 business days before the time of the event.

Offences and Penalties

- 37 No person shall permit or take part in any unauthorized event in a Cemetery.
- 38 No person shall enter a Cemetery other than through the designated entrance gates.
- 39 (1) No person shall enter a Cemetery or operate a vehicle in a Cemetery outside normal Cemetery visiting hours.
- (2) No person shall operate a vehicle in any part of the Cemetery except on the designated roadways unless advance permission of the Director has been received.
- (3) No person shall operate any vehicle at a speed in excess of 20 km/h in the Cemetery, nor park a vehicle in such a way as to cause damage to any turf.
- 40 No person shall write upon, scratch, deface or damage any memorial, memorialization, fence, building or any other structure in or belonging to the Cemetery.
- 41 No person shall disturb the quiet or good order of a Cemetery by noise or other improper conduct.
- 42 Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
- (1) in the case of an individual, to a fine not exceeding \$2000, or in default of payment, to imprisonment for a term not exceeding 90 days;
- (2) in the case of a corporation, to a fine not exceeding \$5000.

Consequential Repeals

- 43 Bylaw No. 9863, being The Cemeteries Bylaw 1997, is repealed.

Coming into Force

44 This Bylaw comes into force on its passage.

READ A FIRST TIME THIS _____ DAY OF _____ 2008.

READ A SECOND TIME THIS _____ DAY OF _____ 2008.

READ A THIRD TIME AND PASSED THIS _____ DAY OF _____ 2008.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

SCHEDULE A

Fee Category	Effective July 1, 2008
Cemetery Licence Fees	
Standard Plot	980.00
Standard Plot with Continuous Strip Foundation	1105.00
Standard Plot - Upright Monument	1105.00
Standard Plot - Upright Monument with Continuous Strip Foundation	1230.00
Standard Plot in Field of Honour	490.00
Cremation Plot in Field of Honour	490.00
Child Plot	490.00
Child Plot with Continuous Foundation	615.00
Infant Plot	215.00
Cremation Plot - single urn	365.00
Cremation Plot – standard	725.00
Cremation Plot - standard with Continuous Strip Foundation	850.00
Cremation Plot - Upright Section with Continuous Strip	975.00
Prairie Rose Columbarium - Regina Cemetery	1895.00
Prairie Garden Columbaria A, B, C - Riverside Memorial Park Cemetery	1895.00
Prairie Plaza Columbarium - Riverside Memorial Park Cemetery - standard niche	1995.00
Prairie Plaza Columbarium - Riverside Memorial Park Cemetery - family niche	2995.00
Indoor Columbarium Niches - Riverside Chapel	2095.00
Indoor Columbarium Niches - Riverside Chapel (top & bottom rows)	1895.00
Prairie View Columbarium - Riverside Memorial Park Cemetery (E, F, G)	
Base - rows E, J	1895.00
Standard - rows C, D, H, I	1995.00
Premium - rows A, B, F, G	2095.00
Interments	

Burial - Standard Casket (over 4 feet)	675.00
Burial - Child Casket (up to 4 feet)	380.00
Burial - Infant Casket (up to 2 Feet)	300.00
Scattering - Scattering Gardens - Regina or Riverside Memorial Park Cemeteries	100.00
Ossuary - Prairie Plaza Columbarium - Riverside Memorial Park Cemetery	100.00
Burial - Infant Plot - cremated remains	215.00
Burial - Cremated Remains – maximum 18" x 18" opening	215.00
Burial - Cremated Remains - greater than 18" x 18" opening	300.00
Cremated remains interment at same time as casket burial in same location	110.00
Multiple cremated interments at same time, same location, 1st at the full prevailing rate, each additional at 50% of full rate	Calculated rate
Inurnment - any niche	100.00
Late Afternoon Surcharge - for interment services leaving after 4pm	150.00
After Hours Surcharge - traditional burials	250.00
After Hours Surcharge - cremated remains burials	150.00
Non-standard vault surcharge	100.00
Disinterments	
Disinterment - Standard Casket	2025.00
Disinterment - Child Casket	1140.00
Disinterment - Cremated Remains - In ground	323.00
Memorials and Memorializations	
For plot purchases prior to July 1, 2008	
Install Prefabricated Slab or continuous strip	175.00

Install Child's Memorial foundation	175.00
Install non-standard memorial foundation (plus \$36/cubic foot)	175.00
Install flat memorial without foundation	175.00
For plot purchases July 1, 2008 and forward	
Application Fee – Installation or Removal of Memorial/Memorialization	50.00
Installation/Removal of Flat marker	75.00
Purchase and installation of monument foundation	125.00
Removal of monument foundation	75.00
Other	
Prairie Plaza - Memorialization Wall Plaque	240.00
Chapel Bookings (for each full or partial hour)	75.00
Maintenance Dome - Adult	287.00
Maintenance Base - Adult	150.00
Maintenance Dome - Child	150.00
Administration Fee	50.00
Deferred Payment Administration Fee	50.00
Licence Transfer Fee	100.00
Less than 10 records	
10 - 19 records	10.00
20-29 records	20.00
30 - 50 records	25.00
Care and Maintenance - Riverside	25% of current plot price
Care and Maintenance - Regina	25% of current plot

SCHEDULE "B"**Interment Options**

Interment Options	Plot or Niche Size	Number of Interments	
		Standard	Cremation
Standard Plot – Riverside	1.2 m wide x 3.7 m long (4 ft wide x 12 ft long)	1 0	and or and 3 4
Standard Plot – Regina	1 m wide x 3 m long (3.33 ft wide x 10 ft long)	1 0	and or and 3 4
Child Plot	0.9 m wide x 2.1 m long (3 ft. wide x 6 ft 10 in long)	1 0	and or and 2 3
Infant Plot	.9 m wide x 1.2 m long (3 ft. wide x 4 ft)	1	or 1
Cremation Plot –single urn	0.6 m wide x 0.6 m long (2 ft. wide x 2 ft. long)	0	1
Cremation Plot – Standard	1.2 m wide x 1.2 m long (4 ft. wide x 4 ft. long)	0	4
Standard Plot – Field of Honour – Riverside	1.2 m wide x 3.7 m long (4 ft. wide x 12 ft. long)	1 0	and or and 1 2
Standard Plot – Field of Honour – Regina	1 m wide x 3 m long (3.25 ft. wide x 10 ft long)	1 0	and or and 1 2
Cremation Plot – Field of Honour – Riverside	1.2 m wide x 1.2 m long (4 ft wide x 4 ft long)	0	2
Prairie Rose Columbarium Niche – Regina	26 cm (10.5") deep 34 cm (13") wide 25 cm (9.5") high	0	2

Interment Options	Plot or Niche Size	Number of Interments		
		Standard	Cremation	
Indoor Columbarium Niche (Riverside Chapel)	35 cm (13.5") deep 24 cm (9") wide 28 cm (11") high	0	2	
Prairie Garden – Columbarium A (Riverside)	29 cm (11") deep 23 cm (9") wide 23 cm (9") high	0	2	
Prairie Garden – Columbarium B (Riverside)	34 cm (13") deep 28 cm (11") wide 27 cm (10.5") high	0	2	
Prairie Garden – Columbarium C (Riverside)	35 cm (13.5") deep 28 cm (11") wide 29 cm (11.5") high	0	2	
Prairie View – Columbarium E, F, G (Riverside)	38 cm (15") deep 27 cm (10.5") wide 25 cm (10") high	0	2	
Masonic Columbarium (Riverside)	29 cm (11") deep 29 cm (11") wide 29 cm (11") high	0	2	
Prairie Plaza Columbarium (Riverside)	Standard	36 cm (14") deep 30 cm (11.5") wide 30 cm (11.5") high	0	2
	Family	60 cm (23.5") deep 30 cm (11.5") wide 35 cm (13.5") high	0	4
Cremated Remains Scattering /Placement in Ossuary	n/a	n/a		
Ground coverage for interments of human remains minimum 76 cm (30").				

Interment Options	Plot or Niche Size	Number of Interments	
		Standard	Cremation
Ground coverage for interments of cremated remains: minimum 50 cm (20").			

Schedule "C"
Memorials and Memorialization of Burial Plots

TYPE 1 MEMORIALS

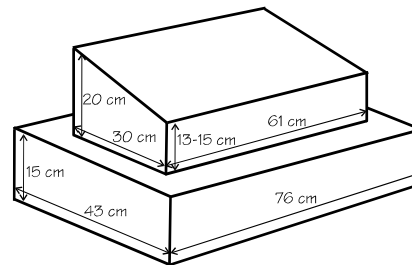
1. Pillow Style Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
- (i) Length: 51 cm (20") minimum;
92 cm (36") maximum.
 - (ii) Width: 30 cm (12")
 - (iii) Height: 13-15 cm (5" – 6") high at the front
20 cm (8") high at the rear

(2) Base

- (a) Material: Granite
- (b) Dimensions:



- (i) Length: 66cm
(26") minimum;
107 cm (42") maximum.
- (ii) Width: 43 cm (17")
- (iii) Height: 15 cm (6")

The top must be placed on the base to allow a minimum 7.6 cm (3") margin around the top at any point.

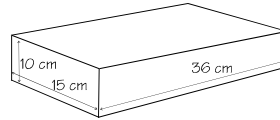
- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery
- (4) **Placement:** Placed at head of plot, centred over a maximum of 3 contiguous plots.

2. Flat Memorial

(1) **Top** Not Applicable

(2) **Base**

(a) **Material:** Granite



(b) **Dimensions:**

- (i) **Length:** 36 cm (14") minimum, 91 cm (36") maximum
- (ii) **Width:** 15 cm (6") minimum, 61 cm (24") maximum
- (iii) **Height:** 10 cm (4")

(3) **Foundation:** None.

(4) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 contiguous plots, but in no instance at the head of the plot.

(5) **Restriction:** Dimensions of flat memorials are restricted in the following areas:

Section 94 K, L, M, N, O, P	15 cm (6") x 36 cm (14")
Section 9 A	45 cm (18") x 45 cm (18")
Section 51 H	45 cm (18") x 45 cm (18")

3. Child or Infant Memorial

(1) **Top**

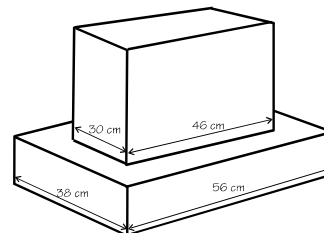
(a) **Material:** Granite

(b) **Dimensions:**

- (i) **Length:** 45 cm (18") maximum
- (ii) **Width:** 30 cm (12") maximum
- (iii) **Height:** 36 cm (14") maximum overall height, including base

(2) **Base**

(a) **Material:** Granite



(b) **Dimensions:**

- (i) Length: 56 cm (22") maximum
 - (ii) Width: 38 cm (15") maximum
 - (iii) Height: 36 cm (14") maximum overall height, including base
- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of plot

TYPE 2 MEMORIALS**4. Upright Memorial****(1) Top**

(a) Material: Granite

(b) Dimensions: **Regina Cemetery:**

Length for 1 plot: minimum 61cm (24"), maximum 70 cm (28")

Length for 2 plots: minimum 61cm (24")
maximum width of 2 adjacent plots,
less 30cm (12") = 173 cm (68")Length for 3 plots: minimum 61 cm (24")
maximum width of three adjacent
plots, less
30 cm (12") = 275 cm (108")Width: 15 cm (6") minimum; 30 cm (12")
maximum

Height: 122 cm (48") maximum

Riverside Memorial Park Cemetery:

Length for 1 plot: minimum 61cm (24"), maximum 91 cm (36")

Length for 2 plots: minimum 61cm (24")
maximum width of 2 adjacent plots,
less 30cm (12") = 213 cm (84")Length for 3 plots: minimum 61 cm (24")
maximum width of three adjacent
plots, less
30 cm (12") = 335 cm (132")Width: 15 cm (6") minimum; 30 cm (12")
maximum

Height: 122 cm (48") maximum

(2) Base

(a) Material: Granite

(b) Dimensions: **Regina Cemetery:**

Length for 1 plot: minimum 76cm (30"), max 85cm (34")

Length for 2 plots: minimum 76 cm (30")
maximum width of 2 adjacent plots,
less 15cm = 188 cm (74")Length for 3 plots: minimum 76cm (30")
maximum width of 3 adjacent plots,
less 15cm = 289 cm (132")

Width: 43 cm (17") maximum

Height: 15 cm (6")

Riverside Memorial Park Cemetery:

Length for 1 plot: minimum 76cm (30"), max 106cm (42")

Length for 2 plots: minimum 76 cm (30")
maximum width of 2 adjacent plots,
less 15cm = 229 cm (90")

Length for 3 plots: minimum 76cm (30")
maximum width of 3 adjacent plots,
less 15cm = 351 cm (138")

Width: 43 cm (17") maximum

Height: 15 cm (6")

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of one or more plot.

5. Veteran's Scroll-Style Memorial

(1) Top

- (a) **Material:** Indiana Limestone, Stanstead Grey Granite or Light Barre Grey Granite
- (b) **Dimensions:**
- (i) **Length:** 30 cm (12")
 - (ii) **Width:** 41 cm (16")
 - (iii) **Height:** 10 cm (4") high at the front
20 cm (8") high at the rear
- (c) **Inscription (by sandblasting only/may not be painted or altered in any manner by manufacturer):**
- (i) Roman letters, Smithsip #2 or Monucad #69, all .6 cm (1/4") in depth;
 - (ii) **Latin Cross or Branch Insignia:**
 - (A) **Length:** 6.3 cm (2 1/2")
 - (B) **Width:** 3.8 cm (1 1/2")
 - (C) **Depth:** 0.95 cm (3/8")

(D) Position: Top 1.6 cm (5/8") below top of stone

(iii) **First Line:**

First and last name * :

(A) Letter height: 2.5 cm (1")

(B) Position: Top 1.6 cm (5/8") below bottom of Latin Cross or Branch Insignia.

* Typically one line of text only; use two lines if necessary, 2nd line 5/8 inch below first line.

(iv) **Second Line:**

Rank:

(A) Letter height: 2.5 cm (1")

(B) Position: Top 1.6 cm (5/8") below bottom of first line

(v) **Third Line**

Military Unit or Service:

(A) Letter height: 2.5 cm (1")

(B) Position: Top 1.6 cm (5/8") below bottom of second line

(vi) **Fourth Line**

Date of Death and Age [or year or birth – year of death]:

(A) Letter height: 2.5 cm (1")

(B) Position: Top 1.6 cm (5/8") below bottom of third line

(vii) **Fifth Line**

Line of Remembrance (eg. "LEST WE FORGET", "Loving Father")

(A) Letter height: 2.5 cm (1")

(B) Position: Top 1.6 cm (5/8") below bottom of fourth line

Second, third and fourth lines can be inscribed in any order.

(2) **Base**

(a) Material: Indiana Limestone, Stanstead Grey Granite or Light Barre Grey Granite

(b) Dimensions:

(i) Length: 41 cm (16")

(ii) Width: 51 cm (20")

(iii) Height: 10 cm (4")

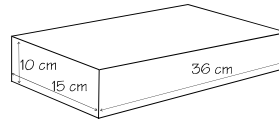
- (3) **Foundation:** None.
- (4) **Placement:** Placed at head of plot

6. Flat Memorial for Veteran's Spouse

- (1) **Top** Not Applicable

(2) **Base**

- (a) **Material:** Granite
- (b) **Dimensions:**
- (i) **Length:** 36 cm (14")
- (ii) **Width:** 15 cm (6")
- (iii) **Height:** 10 cm (4")



- (3) **Foundation:** None. (Memorial is set flush with the ground.)
- (4) **Placement:** Placed either at the base of plot or directly over the cremated remains

7. Plaque for Veteran's Spouse on Monument Base

- (1) **Top** Not Applicable

(2) **Base**

- (a) **Material:** Cast Bronze
- (b) **Shape:** Rectangle
- (c) **Dimensions:**
- (i) **Length:** 7.5 cm (3")
- (ii) **Width:** 20 cm (8")
- (d) **Placement:** Centred on front of monument base.
- (e) **Attachment:** Hidden studs.

8. Headstone-Style Flat Memorial

- (1) **Top** Not Applicable

(2) **Base**

- (a) Material: Granite
- (b) Dimensions:
 - (i) Length: length of foundation at head of plot, less 15 cm (6”)
 - (ii) Width: width of foundation at head of plot, less 15 cm (6”)
 - (iii) Height: 10 cm (4”)
- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by Cemetery
- (4) **Placement:** Placed at head of plot
- (5) **Restriction:** Permitted at Regina Cemetery only.

TYPE 3 MEMORIALS

- 9.** Type 3 Memorials include any memorials not covered by Type 1 or 2. Type 3 Memorials will be allowed only in accordance with sections 23 to 25. The specifications of Type 3 Memorials also apply to mausoleums.

MEMORIALIZATION

- 10.** Memorials on burial plots may be memorialized as follows:
- (a) inscriptions engraved directly into any surface of the memorial; or
 - (b) cast bronze plaque affixed to any surface of memorial.

Schedule “D”
Memorialization on Columbarium Niches

	Indoor Columbarium	Prairie Rose – Regina	Prairie Garden – A, B, C	Prairie Plaza & Prairie View (E, F, G)	Memorial Wall
Method	Etching on glass	Cast bronze plaque	Cast bronze plaque	Inscriptions etched into the niche granite front panel	Cast bronze plaque
Lettering				Modified Roman	
Dimensions	25 cm x 25 cm	20 cm x 30 cm	25 cm x 25 cm	Lettering to be etched into granite niche front panel with an exact 2.54 cm border on top and bottom and a minimum border of 2.54 cm on each side of the panel.	7.5 cm x 20 cm
Placement	Front face of niche	Mounted on centre of outside front face of niche	Mounted on centre of outside front face of niche		Mounted on exterior surface of the columbarium
Attachment		Hidden studs	Hidden studs	Holes may not be drilled into the niche front panel for attachment of vases, photo	Hidden studs

	Indoor Columbarium	Prairie Rose – Regina	Prairie Garden – A, B, C	Prairie Plaza & Prairie View (E, F, G)	Memorial Wall
				plaques or other memorials.	
Vases	None	Must not extend beyond boundaries of plaque	Must not extend beyond boundaries of plaque	Type: Patriot Color: Ebony Size : 3 ¹ / ₈ " w x 7" (large); 1 ¹ / ₂ " w x 3 ³ / ₄ " h (small). Must not extend beyond the boundaries of the niche front panel.	No
Photo plaques	No	Yes	Yes	Yes	No

ABSTRACT

BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

PURPOSE:	To regulate how the business, interment and maintenance services are provided for the Riverside Memorial Park and Regina Cemeteries.
ABSTRACT:	This Bylaw replaces Bylaw No. 9863 to reflect changes in customer expectations for death care services and products and the City's business and maintenance requirements for cemetery operations in the current environment. New to this Bylaw is an extension of authority to contractually develop family estate and special interest group sections within the cemeteries.
STATUTORY AUTHORITY:	Section 8 of <i>The Cities Act</i>
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	N/A
PUBLIC NOTICE:	N/A
REFERENCE:	Parks and Community Services Committee, May 1, 2008, PCS08-25
AMENDS/REPEALS:	Repeals Bylaw No. 9863, <i>The Cemeteries Bylaw, 1997</i> .
CLASSIFICATION:	Regulatory
ORIGINATING DEPARTMENT:	Community and Protective Services