Employee Communication
COVID-19 TESTING POLICY UPDATE
November 4, 2021
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Please share with your teams.
Attached to this message: Updated COVID-19 Testing Policy

KEY MESSAGES

- Employee health and safety is a priority. Under legislation, the City has a responsibility to ensure that all reasonable measures have been taken to minimize the spread of COVID-19 in the workplace.
- An update to the COVID-19 Testing Policy was approved and applies to employees, staff, interns and students.
- After November 15, 2021, the City will no longer be Rapid Antigen Testing employees who choose not to disclose their vaccination status or who are not fully vaccinated.
- Employees must arrange to obtain a test that is administered by an approved testing site by the Minister of Health, outside of work time at their own cost, at least every seven days.
- Don’t wait to book your test – due to high demand approved vendors may require advance booking of up to two weeks prior to the date a negative test is needed.
- Test results must be emailed or sent via text message to COVIDSTATUS@regina.ca
- Employees are responsible for ensuring their negative test result is received by People & Organizational Culture prior to the beginning of their shift.
- Test results should not be provided to managers and supervisors.
- Employees who do not disclose their vaccination status as fully vaccinated or provide proof of a negative test every seven days, will not be permitted to work.

INFORMATION

The best protection against COVID-19 is to be fully vaccinated. Employees continue to have access to paid time off for two doses of COVID-19 vaccine. For information on vaccination clinics visit Saskatchewan.ca

An list of vendors offering testing services can be found on Saskatchewan.ca
QUESTIONS AND ANSWERS

What type of test do I need to get?
A COVID-19 test that is acceptable is defined in the Employers’ COVID-19 Emergency Regulations as one of the following that is administered by an approved testing site by the Minister of Health:

- a polymerase chain reaction (PCR) test for SARS-CoV-2;
- a point-of-care antigen test for SARS-CoV-2;
- any other test for SARS-CoV-2 approved by the minister of Health.

Rapid self-tests will not be accepted as a test result.

What if I refuse to show proof of vaccination or a negative test?
Employees who refuse to comply with the requirements of the COVID-19 Testing Policy will not be permitted in any City premises and may be subject to consequences which may include disciplinary action up to and including termination of employment.

Employees will be required to provide proof of a negative test from a private testing facility on their own time and at their own expense.

How often do I have to be tested?
At least once every 7 days.

How will I know when to go for testing?
Your Manager will receive a notice from People & Organizational Culture with the next required test dates.

Are my test results private? Who sees them?
Test results are private and confidential, information is only shared on a need-to-know basis.

What happens if I test positive?
The rapid antigen testing is for screening purposes only. If you test positive you will be instructed to return home and contact 811 for further guidance.

If I have received one vaccination but am not fully vaccinated, do I have to show a negative test?
Yes. Only employees who are fully vaccinated will be exempt from providing proof of a negative test.

Where do I find more information on the Province’s safety measures?
Visit Saskatchewan.ca for more information.