

Block Party Application

APPLICANT

Name _____

Address _____ Postal Code _____

Telephone _____ (home) _____ (work)

Email _____ (Required)

LOCATION OF PARTY

From: _____ To: _____
(Street, Crescent, etc.) (Street, Crescent, etc.)

Date: _____ Time: _____

Please provide a drawing of the street where the block party should go, indicating where the placement of the barricades are requested. Use 'XX' for the barricades.

IMPORTANT – READ PRIOR TO SIGNING

In consideration of the granting of this permit, the Applicant agrees to save harmless and keep indemnified the City of Regina from all actions, causes of actions, claims and demands whatsoever, which may be made against the City in consequence of the granting of this permit or anything done thereunder by the Applicant, the Applicant's employees, or agents, and to pay the City for all damages done to any pavement, sidewalk, curb and gutter, or for any damage to any property belonging to or under the control of the City of Regina, while used by the Applicant.

Signature of Applicant

Date

BLOCK PARTY PETITION

We, the undersigned residents, agree to block off _____
(Name of Street)

from _____ to _____ between the hours
(street) (street)

of _____ and _____ for the purpose of holding a block party.

Two-thirds (2/3) of the households on the block (inclusive) must agree with the street block party. The attached petition must only be signed once per household that agrees.

	NAME (Print)	ADDRESS	SIGNATURE
1			
2			
3			
4			
5			
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11			
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13			
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18			

BLOCK PARTY CONTACT PERSON:

Name: _____ Email: _____
 Address: _____
 Postal Code: _____ Telephone No: _____

BLOCK PARTY POLICY

1. The applicant must apply to temporarily close the street or alley **a minimum of three (3) weeks prior to the requested date of the block party.**
2. The block party permit application can be picked up at City Hall at 2476 Victoria Avenue or visit Regina.ca to access the application online.
3. The permit requires the following information:
 - The day on which the block party event will be held.
 - The time the block party event will start and end.
 - The area which will be blocked off during the activity period.
 - The contact *person's name, address, telephone number and email address* of the representative for block party organizing group.
4. If there will be amplified music played, it shall **cease by 10 p.m.** If there will be an amplified public address system, contact Regina Police Service to arrange for an amplification permit.
5. **Two-thirds (2/3) of the households on the block (inclusive) must agree** with the street block party. The attached petition must only be signed once per household that agrees.
6. Use only the petition sheet to register the names, addresses and signatures. Any entered information must be legible.
7. There is a **\$30 fee** for the permit. This fee includes the cost for City crews to drop off and pick up the necessary barricades for the event. **The barricades will be dropped off at the applicant's address on the day of the event and picked up the day after the event.** There will also be a \$35 charge for damaged or stolen barricades.
8. A block party is only allowed on streets which are classified as local, is not an active bus route and does not reside in the downtown or warehouse districts of Regina.
9. Alcohol is not permitted on any portion of City property.
10. **Submit the completed application and petition** to the City of Regina **via email** at rightofwaypermits@regina.ca or **drop-off at Service Regina** on the main floor of City Hall, 2476 Victoria Avenue.
11. Upon approval of the street use permit, **an approved copy will be sent to the contact person via email or will be available to be picked up at City Hall. You will only be contacted once your permit has been processed or if additional information is required.**
12. The most recent edition of the *Regina Traffic Bylaw, Saskatchewan Highway Traffic Act* and *Saskatchewan Occupational Health and Safety Act* shall be used to settle any dispute regarding rules and regulations.
13. In the event of an emergency, City of Regina emergency repair work will take precedence over block party.
14. The road shall be kept clear of all obstructions for emergency vehicle access.