

# MOBILE FOOD VENDING Permit Application

**Date:** \_\_\_\_\_

**Vendor Information:**

|                |          |
|----------------|----------|
| Business Name: |          |
| Contact Name:  | Address: |
| Phone:         | Email:   |

**Application Requirements:**

Permits expire December 31 and must be renewed annually. Applications for Mobile Food Vending Permits shall contain copies of the following information:

- Written confirmation from the Saskatchewan Health Authority (SHA) that the Mobile Food Vending Unit complies with Province of Saskatchewan Food Safety Regulations and the SHA’s Mobile Food Guidelines
- Vendor’s City of Regina Business License, if the Vendor is required by *The Licensing Bylaw, 2007* to have such a license
- Photographs or detailed drawings and dimensions of the exterior of the Mobile Food Vending Unit
- Vendor’s Fire Safety Compliance Certificate, from the City of Regina’s Office of the Fire Marshal
- Proof of \$2 million general liability insurance and \$1 million automobile liability insurance
- Proof that the vehicle and/or trailer is properly licensed and registered with SGI
- SaskPower Gas Inspections Certificate
- Membership with the Regina Downtown Business Improvement District **OR** a declaration stating that the vendor will not operate within the RDBID’s boundaries for the duration of the permit
- \$1300 annual permit fee (without meter bag), payable to the City of Regina immediately or (two payments of \$650 payable immediately and second payment due June 1 via post-dated cheque)  
**OR**
- \$1680 annual permit fee (with meter bag) payable to the City of Regina immediately or (two payments of \$840 payable immediately and second payment due June 1 via post-dated cheque)

**IMPORTANT - READ BEFORE SIGNING**

In consideration of granting this permit, the applicant agrees to save harmless and keep indemnified the City of Regina from all action, causes of actions and demands whatsoever, which may be made against the City in consequence of the granting of this permit or of anything done thereunder by the applicant, his employees or agents, and pay the City for all damages done to any pavement, sidewalk, curb and gutter or for any damage to any property belonging to or under the control of the City of Regina, while used by the applicant. This permit must be available for inspection upon request.

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^ Signature of Applicant ^