

Community Investment Grant Program Frequently Asked Questions

1. About the Program

What is the Community Investment Grant Program?

The Community Investment Grant Program (CIGP) provides funding to eligible non-profit organizations that deliver programs, services, activities and initiatives that benefit Regina residents. Funding is provided through a variety of grant streams that support culture, recreation, sport and social development.

What is the purpose of the CIGP?

The CIGP supports initiatives that:

- Strengthen communities
- Increase participation and inclusion
- Improve quality of life for Regina residents
- Support culture, social, sport and recreation opportunities
- Contribute to City priorities and funding objectives

What types of grants are available?

The City offers several grant opportunities through the CIGP. Available programs may include:

- Annual Activity grant
- Project grant
- Event grant
- Harm Reduction grant

Please review the specific program guidelines for eligibility and application requirements.

2. Eligibility

Who can apply for CIGP funding?

Most CIGP grants are available to eligible non-profit organizations that:

- Operate on a not-for-profit basis
- Deliver services or activities that benefit Regina residents
- Meet the eligibility requirements outlined in the specific grant program guidelines

Can an organization apply to more than one grant program?

In many cases, yes. However, eligibility rules vary by program and some restrictions may apply.

Applicants should review the program guidelines carefully or contact Community



Investments before submitting multiple applications.

Are registered charities automatically eligible?

No. Being a registered charity does not automatically make an organization eligible for funding.

Applicants must meet all eligibility requirements outlined in the applicable grant program guidelines.

Are individuals eligible to apply?

Individuals are generally not eligible to apply for CIGP grants. Most programs are designed for organizations. The only exception is the Winter Initiative Grant, which does accept applications from individuals.

Can for-profit businesses apply?

No. CIGP funding is generally intended for non-profit organizations.

3. Applications

How do I know which grant program is right for my organization?

If you are unsure which grant program best fits your organization or project, contact Community Investments before applying. Staff can help explain program requirements and direct you to the most appropriate funding opportunity.

Grant program information is also available on the Community Investment webpage [here](#).

What should I do before applying?

Before submitting an application:

- Read the guidelines carefully
- Confirm your eligibility
- Review funding objectives and criteria
- Contact staff if you have questions (see section 10)
- Allow sufficient time to prepare your application

Can grant program staff review my application before I submit it?

In some programs, staff may provide general feedback on draft applications if requested before the published deadline.

Staff can:

- Explain program requirements
- Clarify questions
- Identify missing information
- Provide general guidance

Staff cannot write applications or guarantee funding outcomes.

Does requesting staff feedback improve my chances of success?

Not necessarily. Feedback is intended to help applicants understand program requirements and improve the clarity and completeness of their submission. Funding decisions are based on the program's evaluation criteria and available funding.

What happens if my application is incomplete?

Incomplete applications may be deemed ineligible and may not proceed to evaluation. Applicants are responsible for ensuring all required information and supporting documents are submitted by the deadline.

4. Funding Reports

Why do I have to submit a funding report?

Funding reports help demonstrate how grant funds were used and what outcomes were achieved.

The information collected helps the City:

- Assess program impact
- Ensure accountability for public funds
- Inform future funding decisions
- Improve grant programs

What happens if I do not submit my funding report?

Failure to submit a required report may affect:

- Current funding
- Future funding eligibility
- Organizational standing within the program
- The release of future grant payments

What information should be included in a funding report?

Requirements vary by program but may include:

- A summary of activities delivered
- Performance measurement results
- Participant or audience information
- Financial information
- Outcomes achieved

5. Performance Measurement

What is performance measurement?

Performance measurement is the process of tracking and reporting results.

Organizations are asked to identify indicators that help demonstrate the impact of their work and their contribution toward program objectives.



Why does the City require performance measurement?

The City uses an outcomes-based approach to funding.

Performance information helps the City:

- Understand the impact of funded activities
- Measure progress toward funding objectives
- Improve accountability
- Identify areas for future investment

What types of performance measures can I report on?

Examples may include:

- Number of participants
- Number of volunteers
- Number of programs delivered
- Attendance at events
- Partnerships established
- Hours of programming delivered
- Participant feedback and success stories

Specific indicators are identified within each grant stream.

6. Evaluation and Funding Decisions

How are applications evaluated?

Applications are evaluated against the criteria outlined in the applicable grant guidelines.

Evaluation may consider:

- Alignment with funding objectives
- Community need
- Community impact
- Organizational capacity
- Accessibility
- Financial need
- Other program-specific considerations

Who reviews applications and funding reports?

Applications and reports are generally reviewed by internal or external review committees, depending on the grant program.

The review process is outlined in each program's guidelines.

Does meeting all eligibility requirements guarantee funding?

No. Meeting eligibility requirements allows an application to be considered but does not guarantee funding.



Funding decisions depend on:

- Application quality
- Alignment with funding objectives
- Available funding
- Program objectives
- Competition from other applicants

How will I be notified of the funding decision?

Applicants will be notified using the contact information provided in their application. Notifications are typically sent by email.

Can I appeal a funding decision?

Appeal processes vary by program.

If a program includes an appeal process, details will be outlined in the program guidelines. If no appeal process exists, funding decisions are final.

7. Deadlines and Extensions

What happens if I miss a deadline?

Late submissions may not be accepted. Applicants are encouraged to start their applications early and submit well before the deadline.

Can I request an extension?

Possibly. Extensions may be considered in exceptional circumstances where factors outside the organization's control prevent timely submission.

Applicants should review the CIGP's Deadline Extension Policy and contact Community Investments as soon as possible.

8. Accessibility and Support

What if my organization experiences accessibility, language or cultural barriers?

The City is committed to reducing barriers and improving access to grant programs.

Support may be available to help applicants:

- Understand eligibility requirements
- Understand application and reporting requirements
- Access forms and documents
- Understand submission processes
- Connect with additional supports where appropriate

Can accommodations be provided?

Reasonable accommodations may be available to support equitable participation in the grant process.



Applicants are encouraged to contact Community Investments as early as possible to discuss their needs.

9. Funding Agreements and Compliance

Will successful applicants be required to sign an agreement?

Some grant programs require a funding agreement.

The agreement outlines the terms and conditions of funding, reporting requirements, payment schedules, and other obligations.

What does it mean to be in good standing?

Generally, an organization in good standing:

- Meets reporting requirements
- Complies with funding agreements
- Maintains accurate financial records
- Has no significant outstanding compliance issues
- Meets any other program-specific requirements

What happens if my organization is not in compliance?

The City will generally work with organizations to address compliance issues through a supportive and graduated approach.

Depending on the circumstances, actions may include:

- Requests for additional information
- Corrective action plans
- Meetings with City staff
- Delays in funding payments
- Changes to funding recommendations
- Ineligibility for future funding

10. Contact Information

Who should I contact if I have questions?

Community Investments

Phone: 306-777-7507

Email: CommunityInvestments@regina.ca

If you are unsure whether your organization is eligible, which program to apply for or how to complete an application or funding report, please contact Community Investments before the deadline.