

## Economic Recovery Grant Program Preparation

Below are the questions from the Regina Economic Recovery Grant application. The application will only be accepted via completion of the online form during the intake period. Any applications outside of the Intake period will not be eligible.

During the Intake period, please be prepared to provide the following information.

### Contact Information

1. First Name:
2. Last Name:
3. Job Title:
4. Work Phone:
5. Work Email Address:
6. Legal Name of Business (payment to be issued to):
7. Operating Name of Business:
8. Business Address Line 1:
9. Business Address Line 2:
10. Attn:
11. City:
12. Province:
13. Postal Code
14. Website Address:
15. Social Media Tags:

### Property Ownership

16. Do you own the property your business operates in?

If No, provide:

17. Full Name of Property Owner:
18. Email Address of Property Owner:
19. Phone Number of Property Owner:
20. If you do not own the property and you lease the space your business occupies, are you in good standing with your property owner?

### Description of Business

21. From the list below choose the classification that best describes your business:
  - Accommodation or Food Service
  - Agriculture, Forestry, Fishing or Hunting
  - Retail Trade
  - Mining, Quarrying, Oil and Gas Extraction
  - Utilities
  - Construction
  - Wholesale Trade
  - Transportation & Warehousing
  - Arts, Entertainment and Recreation
  - Information and Cultural Industries
  - Finance and Insurance
  - Real Estate and Rental and Leasing
  - Professional Scientific and Technical Services
  - Management of Companies and Enterprises
  - Administrative and Support, Waste Management and Remediation Services
  - Educational Services

- Healthcare and Social Assistance
  - Manufacturing
  - Public Administration
  - Other Services (except public Administration)
22. Provide a short description of your business/organization. (2,000 character maximum)
23. How many employees (including the owner(s)) does your organization have?
- 1-10
  - 11-50
  - 51-100
  - 101-200
  - 201-350
  - 351-500
  - 500+

### Criteria

24. Provide a description of what the grant funding would be utilized to accomplish and why this is an important outcome. Outline how this aligns with the program criteria, being specific about how the funds and matching grant funds will be spent. This will be used to evaluate applications against the program criteria. (2,000 character maximum)

Ineligible costs include rent, lease, or mortgage payments, wages and/or payroll, membership fees, professional association fees and debt servicing costs.

Outline how your project aligns with each of the program core criteria. This will be used to evaluate applications.

25. Jobs:

Explain how the funds help people return to work or create new positions. For example, funding will provide safety measures or training to allow staff to return to work.

26. Financial Sustainability:

Explain how the funds be used to help keep the business open. For instance, funding will allow a business to keep operating or re-open sooner than anticipated.

27. COVID-19 Impact:

Explain how the funds counter the impacts of COVID-19 on businesses during the relaunch and recover stages. For instance, funding will support business costs related to social distancing and keeping customers and employees safe.

28. Partner Leverage:

Explain how the funds support a project that could unlock funding from other partner organizations to amplify impact. For instance, funding will be supplemented or supported by other businesses or organizations.

29. Economic Diversification:

Explain how the funds contribute to diversification of the business. For instance, funding will support adding new products or services, or changing what the business does.

30. Business Transformation:

Explain how the funds used help the business succeed by responding to a changing market. For instance, funding will add online sales, delivery to homes, or marketing/delivering existing products or services in a new way.

### 31. Tangible Placemaking Benefits:

Explain how the funds be used to support or contribute to main street vibrancy. For instance, funding will attract people to the street by installing a walk-up counter or a new patio.

### 32. Environment Alignment:

Explain how the funds be used to create a 'green' impact, and would they support increased resilience and a low carbon future. For instance, funding will support purchasing biodegradable packaging or installing "green" or "clean" technologies.

### 33. Community Impact:

Explain how the funds benefit members of marginalized groups or those disproportionately impacted by COVID-19, such as women, newcomers, people of colour, or people with disabilities.

## Funding

34. Are you or have you accessed other government COVID-19 Funding? If yes, please indicate which program(s).

35. Has your business experienced a decrease in net revenue due to COVID-19 since March 2020? Select the answer that best suits your circumstance.

- Net Revenues are the Same
- Net Revenues are Up
- Net Revenues are Down by 1 to 20%
- Net Revenues are Down 21 to 40%
- Net Revenues are Down 41 to 60%
- Net Revenues are Down 61 to 80%
- Net Revenues are Down 81 to 100%
- Other, please specify

36. How much money do you anticipate spending on the project you described in the previous question if you are awarded a grant? Please note that you will be required to submit receipts for all eligible expenses within 90 days of receiving funding.

- \$1000 to \$2000
- \$2001 to \$3000
- \$3001 to \$4000
- \$4001 to \$5000
- \$5001 to \$7500
- \$7501 to \$10000
- \$10000+

37. Please select the grant amount you are applying for. Note that the grant amount must be equal to or less than 50% of the total project amount indicated in the question above.

- \$1000
- \$2500
- \$5000

38. If your application is successful, would you be willing to accept a lesser grant amount than indicated above?

39. If your application is not successful in this intake period, please indicate the action you would prefer:

- To cancel your application and reapply for a future intake period or
- Have your application roll over to the next intake period as submitted

## Acknowledgements

40. For statistical purposes, is your business/organization owned and or operated by an Indigenous person(s), organization or other racialized group?

\*racialized - some groups of people who may receive unequal treatment (intentional or not) based on perceived physical characteristics such as skin colour or race.

- No
- Indigenous
- Racialized
- Prefer not to say

41. Please indicate you understand that if approved for a grant you are required to match the funding and submit receipts within 90 days of receiving the grant.
42. I acknowledge that, if successful, I will be required to complete a survey and/or speak with a grant administration representative to provide information to support reporting of the Economic Recovery Grant Program.
43. Please let us know if there is anything else about your application that we should know about. (2,000 character maximum)