Employee Communication
MINIMIZE RISKS
February 24, 2021

Please share with your teams.

WHAT YOU NEED TO KNOW:
• Current public health orders have been extended to March 19, 2021.
• Working from home arrangements are expected to continue into the foreseeable future, at least until the end of March 2021.
• We all need to do our part to keep COVID-19 transmissions down. Respect the public health orders and follow good hygiene practices.
• Interprovincial and international travel are highly discouraged. Employees that travel outside of the province are expected to follow all travel requirements and restrictions.

MINIMIZE RISKS
The presence of new variants of COVID-19 across Canada means an elevated risk. The best protection against all COVID-19 variants remains the same as protection against COVID-19: stay home, physically distance, wash your hands frequently, wear a mask and get tested if you are experiencing even mild symptoms.

Employees who are in the physical workplace are reminded that the risk of infection is highest in common areas such as break rooms and lunchrooms. Please practice extra caution in these areas to help keep each other and our families safe.

TRAVEL
Now is not the time to travel. The federal government has introduced new restrictions for international travel effective February 15, 2021 and February 22, 2021. These measures have been introduced to prevent further introduction and transmission of COVID-19 and new variants of the virus into Canada. Visit the Government of Canada website for details.

Employees are expected to inform themselves of these restrictions and adhere to them. Periods of isolation prior to and following travel must be taken into account when planning time away from work.

If employees choose to travel, either interprovincially or internationally, they are to advise their manager/supervisor. This applies to all City of Regina employees, consultants and contracted employees.
QUESTIONS AND ANSWERS

I prefer to continue to work in the physical workplace, is that a problem?
The City of Regina strives to accommodate employees based on individual need and circumstance. If you have a concern about working from home, talk to your supervisor or manager.

Can I use entitlements for self-isolation or quarantine following travel?
All out of province travel is highly discouraged. If employees chose to travel, upon return they are expected to follow all travel restrictions. Employees are expected to advise their supervisor/manager of all travel plans to ensure appropriate coverage while absent, including coverage for the self-isolation period. Entitlements may be used, if available, for the self-isolation period following travel. Working from home may also be an option, which must be discussed and approved with your supervisor/manager in advance.

Will employees remain working from home until vaccinated?
The City of Regina will continue to make decisions about safety in the workplace by following advice of public health officials. When the situation and health protocols change, we will update employees working from home.