

Product Review Application Form

General Information

1. This form is used to request approval for a product to be included in the City of Regina's Approved Products List. Information submitted on this form will be used to examine and assess new products that may be suitable for use in the City of Regina.
2. The form must be completed in full in order to be considered for product approval. Please ensure the following is contained in the application package:
 - Completed Product Approval Application Form
 - Supporting documentation which may include shop drawings, technical specifications, installation and maintenance literature, photos, brochures, etc.
 - Product sample(s)*
 - Third party certification confirming compliance with current industry standards
3. This application, including all supplementary materials must be mailed to:

**Development Engineering Branch
City of Regina
2476 Victoria Avenue
PO Box 1790
Regina, SK S4P 3C8**

Or sent electronically via email to:

productreviews@regina.ca

4. For any product approval inquiries or additional information, please contact the City of Regina by email at productreviews@regina.ca.

* Please contact productreviews@regina.ca prior to sending product samples.

1. Company Information			
Company Name:			
Address:		City/Town:	
Province/State:	Postal/Zip Code:	Country:	
Contact Person:		Title:	
Phone Number:		Fax Number:	
Email:		Company Website:	
Company Type (Check applicable): <input type="checkbox"/> Manufacturer <input type="checkbox"/> Supplier <input type="checkbox"/> Representative <input type="checkbox"/> Other			Date:

2. City of Regina Specifications
Indicate section numbers of City of Regina Standard Construction Specifications that the product applies to: <ul style="list-style-type: none"> • • •

3. Product Information	
Product Name:	Model No.:
Manufacturer:	Location of Manufacturing Plant:
Product Type (Check applicable): <input type="checkbox"/> Water <input type="checkbox"/> Wastewater <input type="checkbox"/> Stormwater <input type="checkbox"/> Open Spaces <input type="checkbox"/> Transportation <input type="checkbox"/> Engineered Materials	
Product Description:	
End Use Function:	
Features:	

4. Compliance with Industry Standards*					
Standard	Section No.	Standard	Section No.	Standard	Section No.
<input type="checkbox"/> ANSI		<input type="checkbox"/> CAN		<input type="checkbox"/> Other: _____	
<input type="checkbox"/> ASSHTO		<input type="checkbox"/> CSA		<input type="checkbox"/> Other: _____	
<input type="checkbox"/> ASTM		<input type="checkbox"/> NSF		<input type="checkbox"/> Other: _____	
<input type="checkbox"/> AWWA		<input type="checkbox"/> Other: _____		<input type="checkbox"/> Other: _____	

* Submit Proof of Certification to ProductReviews@Regina.ca.

5. References		
a) Affiliation:	Contact Person:	Phone Number:
	Email:	
b) Affiliation:	Contact Person:	Phone Number:
	Email:	
c) Affiliation:	Contact Person:	Phone Number:
	Email:	

6. Pilot Project (If Applicable)		
Project Title:		Project File No.:
Project Location:	Project Start Date:	Project End Date:
Developer/Owner:	3rd Party Consultant:	City Representative:
Project Description:		

7. List of Suppliers and/or Distributors		
a) Vendor Name:	Contact Person:	Phone Number:
	Location:	
b) Vendor Name:	Contact Person:	Phone Number:
	Location:	
c) Vendor Name:	Contact Person:	Phone Number:
	Location:	
d) Vendor Name:	Contact Person:	Phone Number:
	Location:	

8. List of Locations for Product Service/Repairs (If Applicable)
a) Location:
b) Location:
c) Location: