

Please complete the online form and submit PDFs of required documentation by email to revitalize@regina.ca. For more information, please refer to the [Intensification Incentive Program](#).

CHECKLIST

Please submit the following as an attachment to your application:

- A completed Application Form
- Site plans including lot shape and size with setbacks of existing and proposed building to the side, rear and front property lines, easements, rights-of-way, decks, projections, cantilevers, driveway location, parking stall dimensions and grade elevations
- Professionally prepared building plans that show the existing and proposed uses, existing and proposed elevations, layouts, dimensions, rooms, entrances and upgrades to building systems
- Digital images (minimum 300 dpi) which provide an overall view of the exterior of the property and interior spaces where work is to be performed
- A detailed estimate provided by a Saskatchewan licensed contractor, architect, consultant or engineer*
- Licensing information for each entity providing an estimate
- A Development Permit, Building Permit or confirmation from the City of Regina Planning Department that the project meets zoning requirements
- Province of Saskatchewan Land Titles Registry Title or other proof of ownership
- The applicant's Information Services Corporation incorporation information if the applicant is a corporation (if applicable)

The City may require additional supporting documentation. Requested documentation must be provided before an application will be processed.

I certify that, to the best of my knowledge, the information provided in this application is accurate and complete. If submitted on behalf of a property owner, I certify that this application is endorsed by the property owner I represent.	
Signature of Applicant:	Date:
If the applicant is different than the owner, then please fill out the information below:	
I (We) _____, authorize _____ to make this application on our behalf.	
Signature of Property Owner (Required)	Date:

*For information on application requirements for projects done by the applicant without a contractor, contact the City at revitalize@regina.ca.

PART A

1. APPLICANT INFORMATION

Name:	
Company:	
Mailing Address:	
Phone Number:	Email:
Are you the property owner? If not, please fill out the Owner's information below. <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. OWNER INFORMATION**

Registered Owner:	
Mailing Address:	
Phone Number:	Email:
Registered Owner:	
Mailing Address:	
Phone Number:	Email:

** Attach a separate page to the application for more than two property owners.

3. PROPERTY INFORMATION

Information can be found in Regina.ca/Property Tax, ISC, and Regina Open Data.

Municipal Address:
Legal Description:
Property Type: <input type="checkbox"/> Residential <input type="checkbox"/> Non-Residential <input type="checkbox"/> Mixed Use
<i>Refer to the Zoning Bylaw or contact the City for this information:</i>
Zoning: _____
Current Use:*** _____
Proposed Use:*** _____
The Property is currently:
<input type="checkbox"/> A Designated Heritage Property <input type="checkbox"/> A Heritage Inventory Property <input type="checkbox"/> Not a Heritage Property
Designation Date (if applicable):
Designation Bylaw (if applicable):
*** Include the number of Dwelling Units and Commercial Floor Space (sq. meters) if relevant. If mixed-use, indicate the types of use and the percentage of the property devoted to each.

4. INCENTIVES INFORMATION

Expected Project Start Date:	Expected Project End Date:
Has the proposed work started before making this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Incentive you are applying for: <input type="checkbox"/> Grant <input type="checkbox"/> Tax Exemption
<input type="checkbox"/> I request the City of Regina provide a letter confirming this project is eligible for municipal incentives.	
Estimated Total Project Cost:	
Estimated Total Eligible Costs (See Appendix A for eligible costs):	
List all eligible work to be covered under this application. Identify which eligible cost the work applies to.	

Appendix A: Eligible Costs

The following eligible costs are included under the Intensification Incentive Program. If the eligible costs identified here are inconsistent with those identified in the Intensification Incentive Policy, the eligible costs identified in the Policy will take precedence.

- Construction costs;
- Site serviceability studies or reports;
- Environmental consulting fees for any required environmental studies or assessments;
- Site remediation costs to support an Intensified Development on a Brownfield Site;
- Shadow Analysis;
- Traffic Impact Assessment;
- Constructing/upgrading of any on-site improvement that is required to fulfill any condition of a development/planning approval for an Intensified Development;
- Constructing/upgrading of any off-site improvement that is required to fulfill any condition of a development/planning approval for an Intensified Development; and
- Demolition costs, including:
 - Utility disconnection fees;
 - Cost of demolishing, removing material and filling & levelling of the excavation to an elevation compatible with abutting properties;
 - Site fencing costs during demolition;
 - Landfill tipping fees;
 - Demolition permit fees;
 - Completion of a Hazardous Materials Survey; and
 - Other related demolition costs to be considered at the discretion of the Executive Director.

Note: Costs incurred before a funding commitment are not eligible for incentives except costs related to site serviceability studies or reports, environmental consulting fees, shadow analysis, and traffic impact assessments.