

Please complete the online form and submit pdfs of required documentation by email to revitalize@regina.ca. For more information, please refer to the [Intensification Incentive Program](#).

CHECKLIST

Please submit the following as an attachment to your application:

- A completed Application Form
- Site plans including lot shape and size with setbacks of existing and proposed building to the side, rear and front property lines, easements, rights-of-way, decks, projections, cantilevers, driveway location, parking stall dimensions and grade elevations
- Professionally prepared building plans that show the existing and proposed uses, existing and proposed elevations, layouts, dimensions, rooms, entrances and upgrades to building systems
- Digital images (minimum 300 dpi) which provide an overall view of the exterior of the property and interior spaces where work is to be performed
- Two detailed estimates for each eligible project cost provided by separate Saskatchewan licensed contractors, architects, consultants or engineers
- Licensing information for each entity providing an estimate
- A Development Permit, Building Permit or confirmation from City of Regina Planning Department that the project meets zoning requirements*
- Province of Saskatchewan Land Titles Registry Title
- ISC Incorporation information (if applicable)

The City may require additional supporting documentation. Requested documentation must be provided before an application will be processed.

SIGNATURE

I certify that, to the best of my knowledge, the information provided in this application is accurate and complete. If submitted on behalf of a property owner, I certify that this application is endorsed by the property owner I represent.	
Signature of Applicant:	Date:
If applicant is different than owner, then please fill out the information below:	
I (We) _____, authorize _____ to make this application on our behalf.	
Signature if Property Owner (Required)	Date:

* Not all projects may require a permit. Refer to the [Building & Demolition Permits](#) page and contact the City at revitalize@regina.ca to determine if your project requires a permit.

PART A

1. APPLICANT INFORMATION

Name:	
Company:	
Mailing Address:	
Phone Number:	Email:
Are you the property owner? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If not, please fill out the Owner's information below.	

2. OWNER INFORMATION**

Registered Owner:	
Mailing Address:	
Phone Number:	Email:
Registered Owner:	
Mailing Address:	
Phone Number:	Email:

** Use a separate page and attach it to the application for more than two property owners.

3. PROPERTY INFORMATION

Information can be found in Regina.ca/Property Tax, ISC, and Regina Open Data.

Municipal Address:
Legal Description:
Property Type: ___ Residential ___ Non-Residential ___ Mixed Use
<i>Refer to the Zoning Bylaw or contact the City for this information:</i>
Zoning: _____
Current Use:*** _____
Proposed Use:*** _____
The Property is currently:
___ A Designated Heritage Property ___ A Heritage Inventory Property ___ Not a Heritage Property
Designation Date (if applicable):
Designation Bylaw (if applicable):
*** Include number of Dwelling Units and Commercial Floor Space (sq. Meters) if relevant. If mixed-use, indicate the types of use and the percentage of the property devoted to each.

4. INCENTIVES INFORMATION

Expected Project Start Date:	Expected Project End Date:
Has the proposed work started before making this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Incentive you are applying for: Choose one Item:

___ I request the City of Regina provide a letter confirming this project is eligible for municipal incentives.

Estimated Total Project Cost:

Estimated Total Eligible Costs (See Appendix A for eligible costs):

List all eligible work to be covered under this application. Identify which eligible cost the work applies to.

Appendix A: Eligible Costs

The following eligible costs are included under the Intensification Incentive Program. In a case where the eligible costs identified here are inconsistent with those identified in Intensification Incentive Policy, the eligible costs identified in the Policy will take precedence.

- Construction costs;
- Site serviceability studies or reports;
- Environmental consulting fees for any required environmental studies or assessments;
- Site remediation costs to support an Intensified Development on a Brownfield Site;
- Shadow Analysis;
- Traffic Impact Assessment;
- Constructing/upgrading of any on-site improvement that is required to fulfill any condition of a development/planning approval for an Intensified Development;
- Constructing/upgrading of any off-site improvement that is required to fulfill any condition of a development/planning approval for an Intensified Development; and
- Demolition costs, including:
 - Utility disconnection fees;
 - Cost of demolishing, removing material and filling & leveling of the excavation to an elevation compatible with abutting properties;
 - Site fencing costs during demolition;
 - Landfill tipping fees;
 - Demolition permit fees;
 - Completion of a Hazardous Materials Survey; and
 - Other related demolition costs to be considered at the discretion of the Executive Director.

Note: Costs incurred prior to a funding commitment being made are not eligible for incentives with the exceptions of costs related to site serviceability studies or reports, environmental consulting fees, shadow analysis and traffic impact assessments.