![REGINA]

Parcel Tie, Consolidation, Long-term Lease Approval, & Transmission Right-of-Way Application

Prior to submitting a formal application, you may wish to contact the Planning & Development Services Department for a preliminary consultation.

Parcel tie means an electronic code imposed by the Registrar to link two or more parcels together so as to prevent those parcels from being individually dealt with in the land registry or abstract directory. Removal or addition of parcel ties requires municipal approval.

Parcel consolidation is the merging of two or more adjacent parcels (if common parcel boundaries are being eliminated and the external perimeter boundaries of the merged parcels will not change.

Long-term Lease Approval is a lease of property or portion of property exceeding 10 years.

Transmission Right-of-Way is an easement for a right of way connecting utilities including water, sewage, heat, oil and gas, chemicals, electricity, and telecommunications.

Application Checklist
Per each application type, please ensure you have attached the following documents to this application form

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Parcel Tie (Removal or Addition)

☐ **Land Titles** ☐ **Application Fee: $147**

Parcel Consolidation

☐ **Land Titles** ☐ **Application Fee: $230** ☐ **Descriptive Plan Type II (isc.ca) or Plan of Proposed Consolidation**

Note: A Plan of Proposed Consolidation must follow plan requirements in *Subdivision Bylaw No 7877.*

Long-term Lease Approval

☐ **Land Titles** ☐ **Application Fee: $230** ☐ **Survey or site plan showing area of lease**

Transmission Right-of-Way

☐ **Land Titles** ☐ **Application Fee: $230** ☐ **Plan of Proposed Easement or Real Property Report**

Your application will be deemed incomplete and sent back to you in the event that <u>any</u> of the above required elements are missing from your submission.

Parcel Tie, Consolidation, Long-term Lease Approval, & Transmission Right-of-Way Appeals

Where:

a) an application that is refused;

b) an application that is approved in part;

c) an application that is approved subject to specific development standards issued pursuant to the applicable section(s) of *The Planning and Development Act, 2007; or*

d) approval of an application that is revoked;

an applicant may, within 30 days of receiving the Development Officer's or City Council's decision, appeal the decision to the Development Appeals Board in accordance with T*he Planning and Development Act, 2007.*

Submission

Submit the completed application form, plans and supporting documents to:

Planning & Development Services
City of Regina
9th Floor, City Hall
PO Box 1790
Regina, SK S4P 3C

or by E-mail to:
proposeddevelopment@regina.ca

Parcel Tie, Consolidation, Long-term Lease Approval, & Transmission Right-of-Way Application

Application Type

Type (Check one):

☐ Parcel Tie (addition)

☐ Parcel Tie (removal)

☐ Parcel Consolidation

☐ Long-term Lease Approval

☐ Transmission Right-of-Way

Applicant

☐ **Registered Owner**　　☐ **Representative of Owner**　　☐ **Option to Buy**

Name: _____

Company: _____

Address: _____

City: _____ **Province:** _____ **Postal Code:** _____

Phone number: _____ **Email:** _____

Subject Property

Civic Address: _____

Lot(s):_____ Block: _____ Plan No.: _____

¼:_____ Sec:_____ Tp:_____ Rg:_____ W 2nd Meridian: _____

Reason for Application

Describe the need, purpose and intended outcome for the proposal. E.g. Include description of subject properties to be parcel tied or consolidated.

_____

_____

_____

_____

_____

_____

Applicant	**Owner(s) (if different than Applicant)**
Applicant Full Name (Print)	Owner(s) Full Name (Print)
Applicant Signature	Owner(s) Signature
Date Signed	Date Signed