



City of Regina

Private Swimming Pool Permit Application

Pool Address: _____

Legal: Lot: _____ Block: _____ Plan: _____ Subdivision: _____

Applicant Information: Are you also the primary contact? Yes No

Name: _____

Address: _____ **Postal Code:** _____

Phone: _____ **Email Address:** _____

In an effort to improve customer service, the City of Regina may contact you regarding your application experience

<i>Primary Contact:</i>	<i>Email Address:</i>	<i>Phone:</i>
_____	_____	_____
<i>Owner Name:</i>	<i>Address:</i>	<i>Postal Code:</i> <i>Phone:</i>
_____	_____	_____
<i>Contractor:</i>	<i>Address:</i>	<i>Postal Code:</i> <i>Phone:</i>
_____	_____	_____
<i>Engineer / Architect:</i>	<i>Address:</i>	<i>Postal Code:</i> <i>Phone:</i>
_____	_____	_____
<i>Mechanical / Plumbing Contractor:</i>	<i>Address:</i>	<i>Postal Code:</i> <i>Phone:</i>
_____	_____	_____

Work covered by this application

Type of Pool: Inground Above Ground

Description of Work: Construction Demolition

Comments: _____

Value of work to be done: \$ _____

Office Use Only Application # _____ Reference # _____

REQUEST FOR PRIVATE SWIMMING POOL PERMIT

I hereby acknowledge that I have read this application and state that the information contained herein is correct and agree to comply with all City of Regina bylaws and/or provincial laws regarding private swimming pools.

It being expressly understood that the issuing of a permit does not relieve the applicant/owner from complying with any other applicable laws.

This application form does not allow work to start as this is not an issued permit.

The information on this form is collected under *the Local Authority Freedom of Information and Protection of Privacy Act*. The purpose of the collection is to process

your application for a permit. It will be retained as a record of your application and may be used to contact the parties involved in this project. The application and the information contained therein may also be used by the City for compliance or other legal action pursuant to *The Cities Act*, the City's *Private Swimming Pool Bylaw* and *The Planning and Development Act*.

Issued City permits, including name of applicant, description of work, location, value of work and contractor names, may be released to members of the public by the City in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, please contact Building Standards at 306-777-7000.

Owner (printed)

Signature of Owner

Signature of Applicant

Date

, 20____

Private Swimming Pool Checklist

Private Swimming Pool Application Checklist

- Please complete all requirements of the application, including this checklist.
- Ensure all information is clear, legible and precise.
- Plans must be in a clean and professional manner. Plans will be reviewed to ensure compliance with the City of Regina *Private Swimming Pool Bylaw*.
- Drawings stamped with “not for construction”, “preliminary” or “for permit only” will not be accepted.
- **Note:** A private swimming pool permit is not required for pool depths under 600mm.

Required Items	
<input type="checkbox"/>	Checklist
<input type="checkbox"/>	Private Swimming Pool Permit Application
<input type="checkbox"/>	<p>Plans Must provide two (2) copies, on 11"x17"</p> <p>The following components are required to be shown on the plans:</p> <ol style="list-style-type: none"> 1. Site plan: drawn to scale in metric. Indicate the size of the lot, all property lines, size and location of buildings or other structures, location of enclosure, pool location, size and volume of the pool (include zoning setbacks), easements, location of the heater and filter, and where the backwash water will drain. 2. Pool construction details: all pool construction details must be submitted with appropriate professional seals for inground pools. 3. Enclosure and walkway construction details: drawn to scale in metric. This shall include a cross-section of the fence enclosing the pool, gate details, self-closing details, self-latching details, locking device details, and walkway details. 4. Deck or Other Structure Plans (if applicable): if you are building a structure around or over your pool (deck, covered pergola, etc.) a building permit may be required. Call Building Standards at 306-777-7000.
<input type="checkbox"/>	<p>Pool and Safety Equipment Specifications Must provide two (2) copies, on 11"x17"</p> <p>The following components are required to be shown on the plans:</p> <ol style="list-style-type: none"> 1. Type of pool being installed 2. Heater manufacturer and size 3. Pump manufacturer and capacity 4. Filter type and size 5. Chlorination system details 6. Number, size and flow rate of all skimmers, outlets, main drain, and inlets 7. Location of all plumbing lines (including connections and valves) 8. Location of depth markings, ladders, diving boards, ring buoy with rope, life pole, first aid kit, and emergency lighting. Specify the length for the ring buoy with rope, and the length of the life pole.

Plans

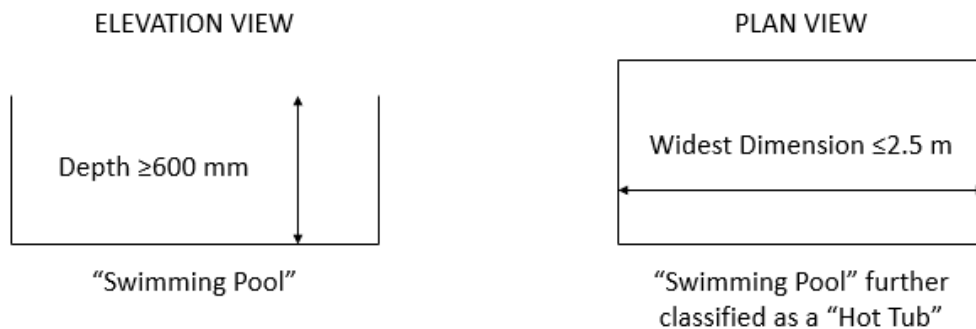
Two (2) copies, no larger than 11" x 17", of all plans and document must be provided.

Definitions

The definitions below have been provided from *The Private Swimming Pool Bylaw, 2004* (Bylaw No. 2004-81):

- **“swimming pool”** means an artificially created basin, lined with concrete, fiberglass, vinyl or similar material, intended to contain water for the use of persons for swimming, diving, wading or other similar activity, which is 600 millimeters or more in depth, and includes pools situated on top of the ground and hot tubs;
- **“hot tub”** means an artificially created basin, lined with concrete, fiberglass, vinyl or similar material, intended to contain water for the use of persons for swimming, wading or other similar activity, which is 600 millimeters or more in depth and which is 2.5 metres or less across the widest portion of the water surface;

Any basin 600 millimeters (mm) or more in depth is considered a “swimming pool”, regardless of the horizontal measurements across the surface of the water. A swimming pool may be further classified as a “hot tub” if the widest dimension across the water surface is 2.5 meters (m) or less. Diagrams are given below.



Permit Requirements

A private swimming pool permit is required for any pool 600 mm or greater in depth, where the below exemptions do not apply. Permit applications are made to the City of Regina Building Standards Branch.

A private swimming pool permit is not required when:

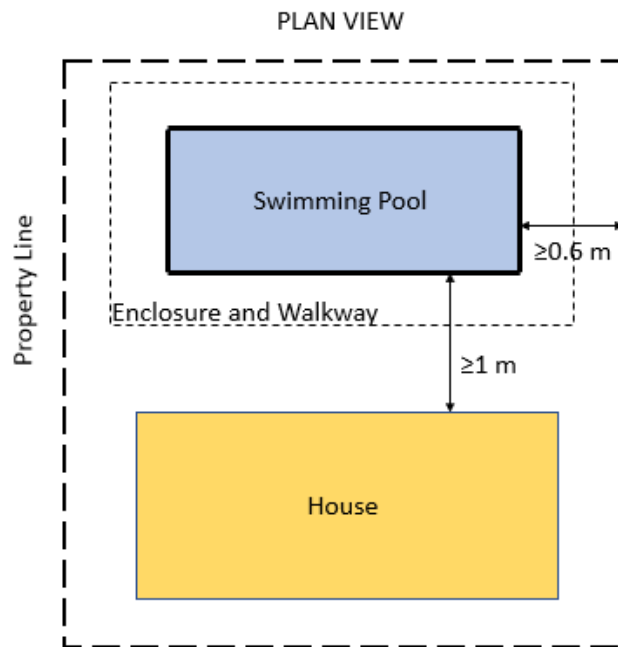
- The pool is less than 600 mm in depth (see the definition of a “swimming pool” above), or
- The “swimming pool” is further classified as a “hot tub”, AND the following conditions are met:
 - the hot tub is equipped with a cover that can support the weight of 77 kilograms;
 - the hot tub has a lockable device to prevent unauthorized access; and
 - the cover is maintained in place and locked at all times when owner/occupant is not supervising.

Note: based on the definitions above, if the widest dimension across the water surface of a pool or spa is greater than 2.5 m, then the full requirements of the bylaw for a “swimming pool” apply, as it cannot be classified as a “hot tub”.

Zoning Requirements

The following zoning setbacks apply, based on the *Regina Zoning Bylaw No. 9250*:

- Swimming pools must have a setback from the primary structure or house of at least 1 m; and
- Swimming pools must have a side-yard setback of at least 0.6 m.



Zoning Setbacks (≥1 m from primary structure, and ≥0.6 m side-yard)

Private Swimming Pool Bylaw Requirements

Applicants are advised to review *The Private Swimming Pool Bylaw, 2004* (Bylaw No. 2004-81) prior to submitting a private swimming pool permit application to ensure all required information is provided. The information from the bylaw has been summarized in the information below.

Enclosure Requirements

Owners/occupants are required to erect and maintain an enclosure around the swimming pool (unless the swimming pool is able to be classified as a “hot tub” and the conditions listed previously are met). A simplified list of the requirements for the enclosure is below.

Requirements for all Enclosures

All enclosures around swimming pools must meet the following requirements:

- The enclosure must be in place prior to filling the pool with water.
 - **Note:** it is recommended the inspection(s) be completed prior to filling the pool with water to avoid draining the pool if deficiencies are discovered during the inspection(s).
- Height of at least 1.8 m (measured on the non-pool side).

Additional Requirements for Enclosures made of boards, iron rods or steel rods

Enclosure made of boards, iron rods steel rods must meet the following additional requirements:

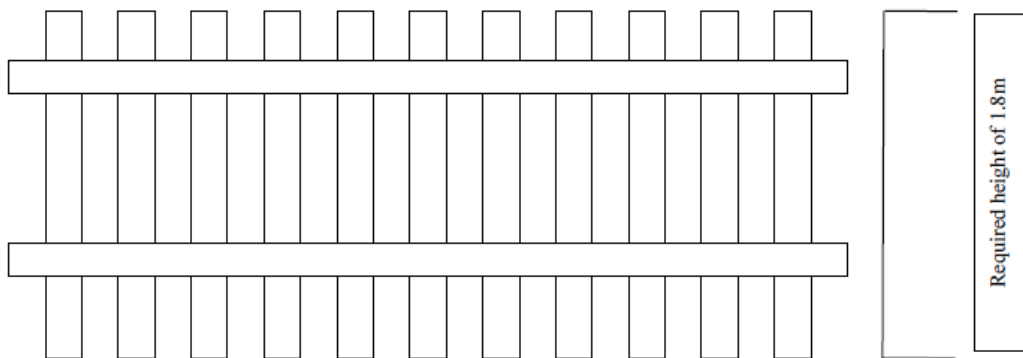
- Horizontal structural members located on the non-pool side of the enclosure shall be spaced vertically by at least 1100 mm, as shown on the diagram below (to prevent unauthorized climbing and access).
- Vertical members on the non-pool side of the enclosure shall be spaced with horizontal gaps no larger than 100 mm, as shown on the diagram below (**Note:** this gap is required to be reduced to 20 mm if diagonal structural members are used, as discussed below).
- If diagonal structural members are used, they must be placed on the pool side of the enclosure, and the spacing between vertical members shall not exceed 20 mm.

Additional Requirements for Enclosures made of Chain Link

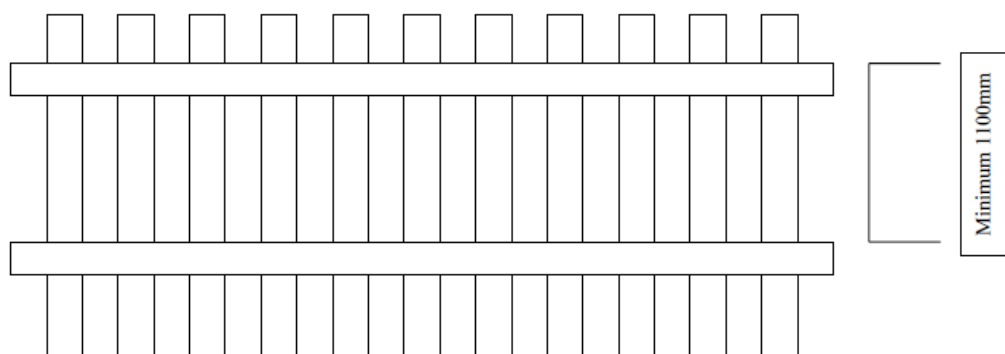
Enclosure made of chain link must meet the following additional requirements:

- The mesh size must not exceed 50 mm; and
- The wire core must be at least 11 gauge.

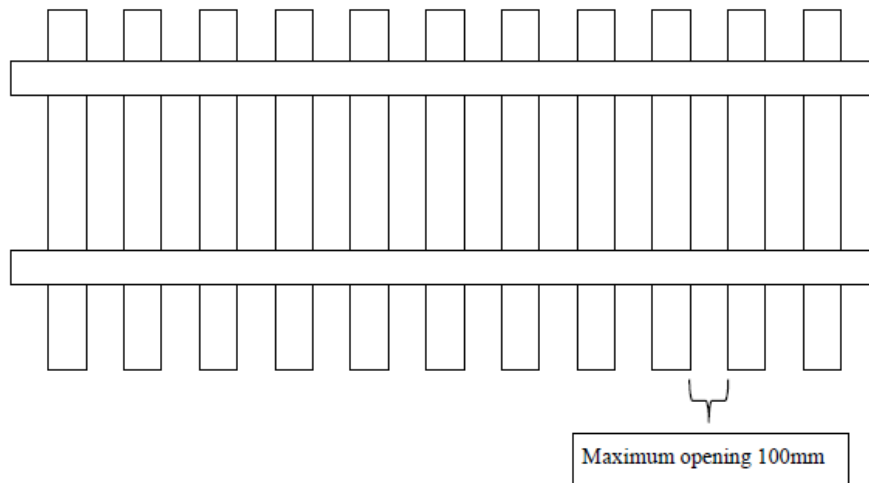
Illustrations



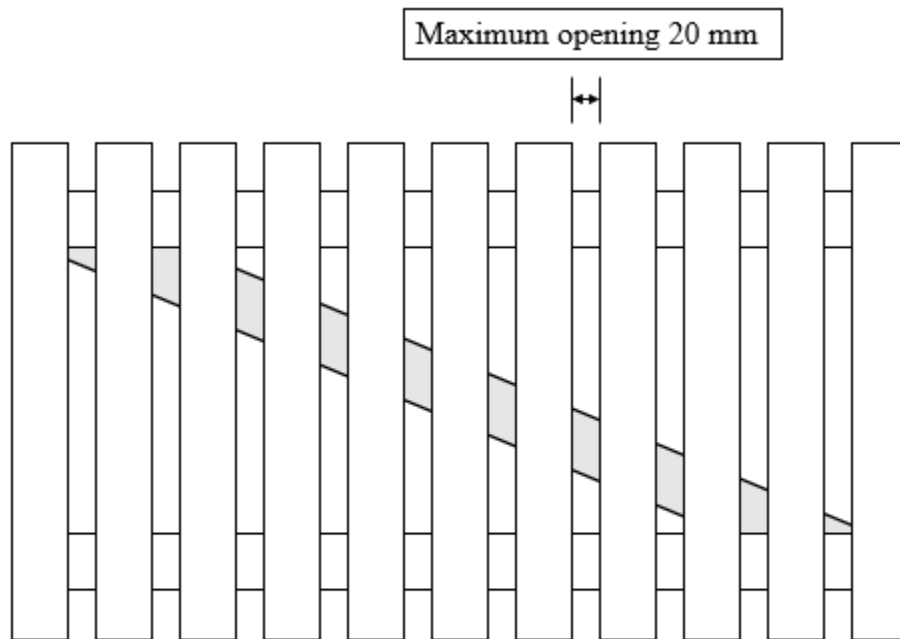
Enclosure height (Illustration referred to in subsection 7(2)(b))



Exterior non-pool side of enclosure (Illustration referred to in subsection 8(2))



Maximum gap or opening between vertical members (Illustration referred to in subsection 8(2)(b))



Exterior non-pool side of enclosure. Maximum gap between vertical members when diagonal structural member used. **Note:** diagonal member must be on the interior/pool side of the enclosure (Illustration referred to in subsection 8(2)(c))

Maximum mesh size 50 mm



Minimum 11 gauge for wire core



Maximum chain link mesh size and minimum gauge required for the wire core
(Illustration referred to in subsection 8(3))

Gate Requirements

Any gate that forms part of an enclosure must meet the following requirements:

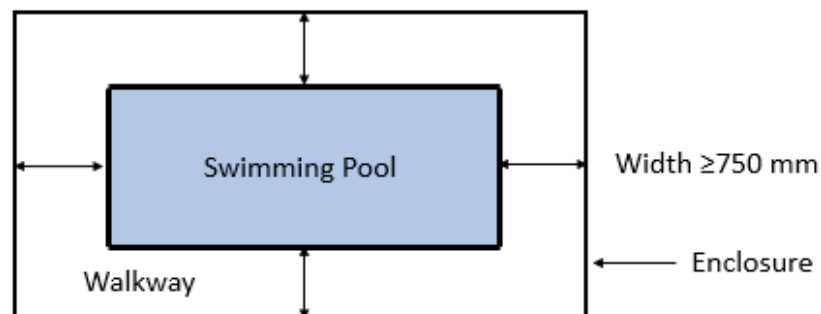
- Construction requirements similar to that for the enclosure (see above).
- The gate shall swing outward in the direction away from the swimming pool.
- Every gate shall be equipped with all of the following:
 - Self-closing device;
 - Self-latching device; and
 - A locking device.

The gate and the devices are required to be in working order at all times, and when the owner/occupant is not supervising the swimming pool, the entrances must be locked.

Walkway Requirements

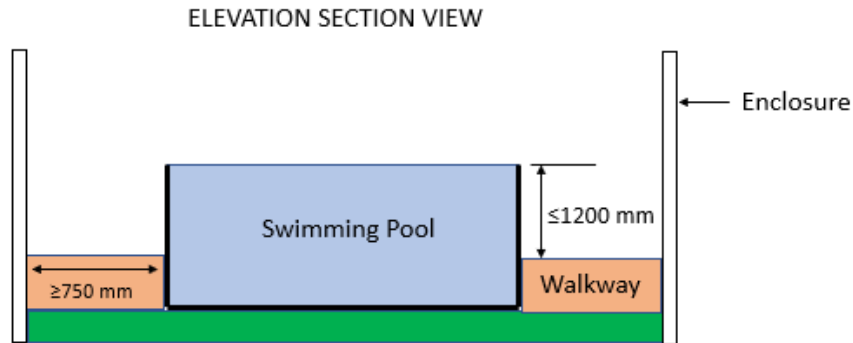
For swimming pools where an enclosure is required, a walkway at least 750 mm wide must surround the swimming pool within the enclosure. There are no requirements regarding the material for the walkway.

PLAN VIEW



Minimum walkway width that surrounds the perimeter of the swimming pool within the enclosure (Illustration referred to in subsection 11(1))

For aboveground pools, the maximum allowable vertical distance between the top rim of the swimming pool and the top of the walkway is 1200 mm. If the distance from the top rim of the swimming pool to the ground is within this limit, a raised walkway is not required to be constructed. If a deck or structure is to be built, a separate building permit may be required. Call Building Standards at 306-777-7000 for more information.



Safety Device Requirements

The following safety devices must be present at the swimming pool at all times:

- A reaching pole (where the length of the pole is at least half the width of the pool);
- A first aid kit; and
- A buoy and rope (where the length of the rope is at least the full width of the pool).

Drainage System Requirements

The requirements concerning the drainage system as described below:

- The pool must drain into the sanitary sewer of the property where the swimming pool is located;
- The drainage system must comply with all relevant plumbing and drainage legislation;
- The rate of discharge shall not exceed 90 liters per minute; and
- Water from a swimming pool shall not drain onto adjacent property (public or private).

Private Swimming Pool Permit Fees

The permit fees for private swimming pools are outlined in Schedule “A” of *The Private Swimming Pool Bylaw, 2004* (Bylaw No. 2004-81).

Additional Requirements

- Inground pools are required to be designed and sealed by a professional engineer or architect registered to practice in Saskatchewan.
- If additional decks, structures or building are to be built, a separate building permit is required. Please contact the Building Standards Branch at 306-777-7000 for more information.