Daycares

Question
I would like to apply for a Residential Business Licence to run a daycare out of my home, what do I require?

Answer
The addition of a daycare into a residence changes the use of the space. This change in use will require a building permit, as per The UBAS Act. This means that all rooms being used by the daycare will have to meet, or be brought up to meet, today’s building standards.

*Max 8 children in care (includes owner/operator’s children)*

Daycares being licensed through the Ministry will still require a building permit to ensure compliance with today’s building standards.

*Max 12 children in care (includes owner/operator’s children, approval must be provided from Ministry if over 8)*

Building Permit Requirements:
- Building permit application form (signed by legal landowner)
- Labelled/dimensioned floor plans of the residence, detailing the areas being used for the daycare (can be hand drawn if neat and legible)
- Note door/window locations and window size, type and window well information
- Smoke/carbon monoxide alarm locations

Additional Agency Approvals Required for Day Cares:
- Provincial day care registration and approval – Information can be found here.
- Residential business licenses – Information can be found here.
- The Fire Department will be circulated on the review of all building permit applications and may have requirements in addition to those needed to obtain a building permit. Any questions on these requirements can be directed to Regina Fire and Protective Services through a Service Request.

For more information on permitting of residential businesses, please contact us at 306-777-7000.