

Complete form in PDF fillable format, print and sign where indicated. **The City will not process incomplete or handwritten application forms (except for signature).** Forms must be returned via email no later than 15 business days before the event to rightofwaypermits@regina.ca. [Paper forms will not be accepted.](#)

PART A: Must Complete all sections Incomplete applications will not be processed.

Note: It may take up to 21 days, from the date the form is received completely filled and signed, to when Permit is granted.

Entity's Legal Name (the "Applicant")

Contact Person's Name (if different than above)

Street Address

Province

Postal Code

City

Email

Phone Number (home)

Phone Number (work)

Alternate Contact Person's Name

Email

Phone Number (home)

Phone Number (work)

PART B: Potential locations

Using the [Annual Traffic Flow Map](#) found on the City of Regina website, determine potential locations on streets with traffic volumes in the 200-1,000 range – these will be indicated by the thinnest green line on the map.

*Note: You may identify up to three **proposed sites** for your Crosswalk/Street Paint site. You must indicate either the cross-streets (ex. Robinson Street and 14th Avenue) or the location (Robinson Street between 14th Avenue and 15th Avenue).*

1.

2.

3.

PART C: Timeline

Please provide a projected timeline for your Crosswalk/Street Paint project, including a proposed event date, start and end time.

Date	
Start time	
End time	

PART D: Design

Please attach a draft sketch of the proposed Crosswalk/Street Paint design. Alternatively, you must provide a description of the theme or concept for the proposed Crosswalk/Street Paint design below.

*Note: Please refer to the **Street Paint Requirements** for important criteria.*

IMPORTANT - READ PRIOR TO SIGNING

This application is not for City of Regina funding. Your organization is responsible for any and all costs associated with your Crosswalk/Street Paint project.

This Application only determines approval for a Crosswalk/Street Paint site (location).

In consideration of this application, the Applicant agrees to save harmless and keep indemnified the City of Regina from all actions, causes of actions, claims and demands whatsoever, which may be made against the City in consequence of granting any permissions or anything done thereunder by the Applicant, the Applicant's employees or agents, and to pay to the City for all damages done to any sidewalk, pavement, curb and gutter, or for any damage to any property belongings under the control of the City of Regina while used by the Applicant.

I acknowledge, accept and agree to all of these terms and conditions.

Print Name**Applicant's Signature****Date**

Crosswalk/Street Paint Project Requirements

Design Requirements

Content related to pornography, violence-glorification, discrimination, abuse of drugs or defamation, gang related, are highly personal or specific content like names, birth dates, email or website, are used for advertising purposes, infringe copyright or trademarks, etc. will not be eligible. Applicants may be asked to revise their design by the City of Regina without compromising any freedom of expression.

Traffic Safety

Street paint sites will **NOT** be allowed:

- along a regular transit bus route
- weekdays in downtown

A one-meter buffer of unpainted surface from the curb to the painting is required. Locations with upcoming construction or street resurfacing will not be permitted. Street paint locations will be considered at intersections where approaches are controlled by stop or yield signs. Paint locations will be considered at intersections where approaches are controlled by stop or yield signs.

Please note that for the safety of the artists and the travelling public, only roads between 200-1000 vehicles per day will be approved. Locations cannot include intersections for arterials or major collectors.

Street Closure

Street Paint sites must be eligible for temporary street closure based on the Traffic Safety requirements above and the *City of Regina Street Painting Permit Application* policy and procedures.

Paint Product

The project **MUST** use traffic paint or solid deck stain for their painting to withstand weather, car and plow wear and tear. Paint product **MUST** be mixed with silica or fine sand for increased traction.

The paint product used for Street Paint events **MUST** be one of the products and can be purchased from a variety of retail outlets in Regina.

- **Sherwin-Williams** Pro-park waterborne traffic paint
- **Sherwin-Williams** Superdeck solid deck stain
- **General Paint** Breeze 70-010 or Breeze 70-030 or Breeze 71-010
- **General Paint** 41-line porch and floor enamel
- **Dulux** Weather Guard Latex exterior paint
- **Dulux** Flood Pro solid colour deck
- **Cloverdale** Latex zone marking paint

Site Safety and Logistics

A site coordinator must be assigned to ensure work site safety requirements are followed. The site coordinator will also be the emergency contact should there be any problem at during the session of street painting. The event coordinator (staff) has a responsibility to mobilize the community to participate in the event as this is community engaging activity.

Painting expenses and materials

The community organization is responsible to pay for paint, artist, and other unseen expenses related to street painting for that particular event. These costs vary depending on the requested location and will be communicated during the approval process. Temporary Street Use Permits and Traffic Accommodations will be provided at no cost by the City of Regina.

I acknowledge, accept and agree to all of these terms and conditions.

Print Name

Applicant's Signature

Date

Information provided by users is collected and used in accordance with The Local Authority Freedom of Information and Protection of Privacy Act (Saskatchewan). By using this service you consent to the use of your personal information and to receiving electronic communications from the City of Regina, which uses IT software and hardware that is operated and maintained by a third-party in another jurisdiction.

If you wish to revoke the consent to disclose confidential or personal information and to cease receiving electronic communications as herein described, your sole and exclusive remedy is to provide the City with appropriate notice and discontinue using this service.