

Policy Title:	Applies to:	Reference #
Indigenous Procurement Policy	This policy applies to all City departments and all City employees.	2023-FSS-P0001
Approved by:	Dates:	Pages
City Council	Effective: February 08, 2023	3
	Last Review: February 08, 2023	
	Next Review: February 08, 2024	
Authority:		
Executive Directory - Financial Strategy & Sustainability		

1.0 Purpose

The purpose of the Indigenous Procurement Policy is to stimulate Indigenous entrepreneurship, business and economic development, providing Indigenous Vendors with more opportunities to participate in the economy.

Prior to the implementation of the policy, Indigenous Vendors secured limited business from City of Regina procurement. The policy is intended to significantly increase the rate of procurement from Indigenous Vendors.

2.0 Scope

This policy applies to all City of Regina Departments and all City employees.

3.0 Definitions

“**Indigenous Person**” is defined as an individual who resides in Saskatchewan who is a status Indian under the *Indian Act* (Canada), a Métis Person or an Inuit;

“**Indigenous Vendor**” means a business that is:

- (a) a sole proprietorship wholly owned by an Indigenous person;
- (b) a Band as defined in the *Indian Act* (Canada) located in Saskatchewan;
- (c) a partnership in which at least 51% of beneficial interest belongs to Indigenous persons;
- (d) a cooperative in which Indigenous persons have at least 51% of the beneficial interest of the cooperative;
- (e) a limited, non-profit, or professional corporation with at least 50% of its shares beneficially owned by Indigenous persons; or
- (f) a joint venture of entities described in subclauses (a) through (e), or of a non-Indigenous business and at least one of the entities described in subclauses (a) through (e), as long as Indigenous persons have at least 51% of the beneficial interest in the joint venture.

“**Indigenous Content**” is defined as one of the following:

- (a) employment of an Indigenous business as either the main contractor or as sub-contractors to provide goods, services, construction, equipment, labour, or a combination of these;

- (b) direct Indigenous employment by hiring Indigenous employees (included must be proof of ancestry);
- (c) support of new Indigenous business and entrepreneurship ventures by providing assistance or professional expertise/mentorship for developing Indigenous businesses;
- (d) support of initiatives that benefit Indigenous communities in the areas of arts and culture, reconciliation, Indigenous Cultural Awareness Program training or Education; or
- (e) the percentage of Indigenous content where Indigenous ownership of a business is less than 51 per cent as defined.

4.0 Policy

The City of Regina ensures a meaningful, measurable, equitable impact on contracting and procurement opportunities and participation of Indigenous Vendors in all procured spending and requires a transition to a minimum 20 per cent of the total value of the City's procurement contracts be held by Indigenous Vendors.

The developmental nature of this policy necessitates sharing and discussing outcomes with Indigenous partners, co-developing solutions, examining early results and adjusting approaches as necessary. Thus, ongoing collaboration with the Indigenous Procurement Advisory Committee (IPAC) is essential to inform policy changes, and measure success, which will facilitate the ongoing progress necessary to quickly and meaningfully advance the City's commitment to the Indigenous procurement policy.

The City's commitment to Indigenous procurement requirement is the value of a minimum 20 percent of the City's overall procurement.

Implementation of this policy involves protocols and procedures that include proactive matching initiatives, providing positive consideration in bid evaluations for Indigenous content, internal and external training and support measures, monitoring, and reporting.

5.0 Roles & Responsibilities

City Council

Approves, endorses and supports this policy. Delegates authority to the Executive Director of Financial Strategy and Sustainability to adopt policy enhancements informed by the Indigenous Procurement Advisory Committee's recommendations.

Indigenous Procurement Advisory Committee

Develops and reviews the policy and evaluates policy implementation annually.

Executive Director of Financial Strategy and Sustainability

Approves, updates and complies with the policy and related procedures, protocols, and processes in consultation with the Indigenous Procurement Advisory Committee.

Divisions/Departments/Employees

Responsible to comply with the policy and related procedures, protocols, and processes.

Procurement & Supply Chain Branch

Responsible for managing procedures, protocols and administering procedures required to support this policy and to support the objectives set out in this policy. Monitor performance and ensure alignment with strategic priorities.

6.0 Trade Agreements

Indigenous businesses are exempt from the following trade agreements:

- (1) Canada-European Union Comprehensive Economic and Trade Agreement (Annex 19-7, 1.2);
- (2) Canada Free Trade Agreement (Part IV, Article 800);
- (3) New West Partnership Trade Agreement (Part V, A. General Exceptions);
- (4) Comprehensive and Progressive Agreement for Trans-Pacific Partnership (Annex 15-A, Section G.3); and
- (5) World Trade Organization Agreement on Government Procurement (Appendix 1, Canada, Annex 7.3).

7.0 Reference Material

This policy is to work in conjunction with the City of Regina’s existing internal procurement policies and procedures. Please refer to:

- (1) *Administration Bylaw No. 2006-69, Schedule D;*
- (2) Purchasing Procedures Manual; and
- (3) Sustainable Procurement Protocol.

This policy supports The Truth and Reconciliation Commission Calls to Action.

8.0 Revision History

Date	Description of Change	(Re)-Approval Required (y/n)
08-Feb-2023	Initial Release.	No