

YOUR CITY YOUR SAY

Executive Committee

Wednesday, February 15

9:00 a.m.

Citizens who want to address **Executive Committee** may attend the meeting via teleconference or in person. To attend, you must register with the Office of the City Clerk by email to [clerks@regina.ca](mailto:clerks@regina.ca) or call 306-777-7262, no later than 12:00 p.m. on Monday, February 13, 2023. If attending by teleconference you must also provide the telephone number you will be using to call into the meeting with, when registering. You will receive meeting details and instructions after you have confirmed your attendance for the meeting.

These meetings will be streamed live on [Regina.ca/meetings](https://regina.ca/meetings), [MyAccess.ca](https://myaccess.ca) and when community programming permits, televised on the AccessNow Community Channel.

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PUBLIC NOTICE OF INTENTION TO  
AMEND THE PROCEDURE BYLAW,  
BYLAW NO. 9004

The City of Regina is providing Public Notice pursuant to sections 101 and 102 of *The Cities Act* and *The Public Notice Policy Bylaw, Bylaw 2020-28* of consideration of a Report and amendments to Bylaw 9004, *The Procedure Bylaw*. The amendments would include the addition of the proposed new Audit and Finance Committee and following additional amendments:

- list the Audit and Finance Committee as a main Committee of Council and make any consequential amendments to list the Audit and Finance Committee wherever the main committees of Council are listed;
- provide the timelines for posting agendas and submitting reports related to the new Audit and Finance Committee. This includes streamlining the provisions for all Committee and Council meetings to stipulate that reports are required to be submitted the preceding Thursday before the meeting and agendas are posted the preceding Friday before the meeting (unless there are statutory holidays which moves the deadline for reports to be submitted to the preceding Wednesday before the meeting and agendas are posted the preceding Thursday before the meeting)). Delegations continue to be allowed to register and provide material before 12:00 noon on the Monday preceding the meetings (unless there are statutory holidays which moves the deadlines to the day immediately preceding the statutory holiday).
- add the new Audit and Finance Committee to the provisions relating to recesses and adjournments:
  - After every 90 minutes that a committee has been meeting starting from either the commencement of the meeting or from the last recess, the Chairperson shall call for a mandatory 15 minute recess.
  - Where the meeting has continued for 3.25 hours prior to noon, the Chairperson shall call a 30 minute lunch break. Where a meeting commences at 9:00 A.M. and continues until 5:00 P.M., the meeting shall be adjourned at 5:00 P.M. and the remaining items tabled unless a majority of the members vote to continue the meeting.
  - Similar to the Regina Planning Commission, where the meeting has commenced at 5 p.m. and has continued for 5 hours, from when it commenced, the meeting shall be adjourned, and the remaining items tabled unless a majority of the members vote to continue the meeting.
- stipulate that there is no restriction on the number of times that a member of the Audit and Finance Committee may speak at a meeting. This is the same as what is done for the Regina Planning Commission.
- include the Audit and Finance Committee as a committee where a Council member is required to be the chairperson. This is the case with respect to the Regina Planning Commission.
- make a housekeeping change unrelated to this report to remove the reference to the chair being a Council member for the Regina Appeal Board. As the Regina Appeal Board no longer contains Council members this reference should be removed.
- include any other ancillary Procedure Bylaw changes required to give effect to the addition of the new Audit and Finance Committee.
- make a housekeeping change unrelated to this Report to move the current section 19.1 which deals with the requirement for a Council member who is the chairperson to introduce the report at the Council meeting so that it appears after section 14 and renumber section 19.1 as section 14.1.
- make a housekeeping change unrelated to this Report to repeal clause 28(15)(c) which speaks to moving the consideration of advertised bylaws until 7:30 P.M. to allow interested citizens who can't attend the meeting at 5:30 P.M. to attend the meeting. This provision is no longer applicable as it applied when City Council met at 5:30 P.M.

**Executive Committee** will be considering the Report at its February 15, 2023 meeting at 9 a.m. in Henry Baker Hall, City Hall. The amending Bylaw with the changes will be considered by **City Council** at its meeting on February 22, 2023 at 1 p.m. in Henry Baker Hall, City Hall.

Citizens who want to address **Executive Committee** on February 15, 2023 may attend the meeting via teleconference or in person. To attend, you must register with a written submission with the Office of the City Clerk by email to [clerks@regina.ca](mailto:clerks@regina.ca) or call 306-777-7262, no later than 12 p.m. on February 13, 2023.

Citizens who want to address **City Council** on February 22, 2023 may attend the meeting via teleconference or in person. To attend, you must register with a written submission with the Office of the City Clerk by email to [clerks@regina.ca](mailto:clerks@regina.ca) or call 306-777-7262, no later than 12 p.m. on February 20, 2023.

If attending by teleconference you must also provide the telephone number you will be using to call into the meeting with, when registering. You will receive meeting details and instructions after you have confirmed your attendance for the meeting.

These meetings will be streamed live on [MyAccess.ca](https://myaccess.ca) and when community programming permits, televised on AccessNow Community Channel. Dated at the City of Regina, in the Province of Saskatchewan, this 11 day of February, 2023.