



**2024 Municipal/School Board Election  
Regina, Saskatchewan**

**Form V – Candidate Profile & Video**

Candidates have the option of submitting a candidate profile and requesting a candidate video with their nomination papers through this form.

Candidate profiles received during Nomination Period will be posted on the Elections Regina website.

Please complete any information below that you wish to make available to the public and media at [Regina.ca/elections](http://Regina.ca/elections).

**I. Candidate Contact Information**

Candidate's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated for:

- Mayor
- Councillor
- Public School Board Trustee
- Catholic School Board Trustee

**II. Campaign Website and Social Media Channels**

Facebook: \_\_\_\_\_

YouTube: \_\_\_\_\_

X (Twitter): \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

Other: \_\_\_\_\_

### **III. Candidate Photograph**

By submitting a photograph, the candidate is granting permission to the Returning Officer to publish the photograph for election purposes. The candidate must be the sole owner of all copyrights of the photograph or have the full authority of the copyright owner(s) to grant to the Returning Officer the rights required to publish the photograph for election purposes.

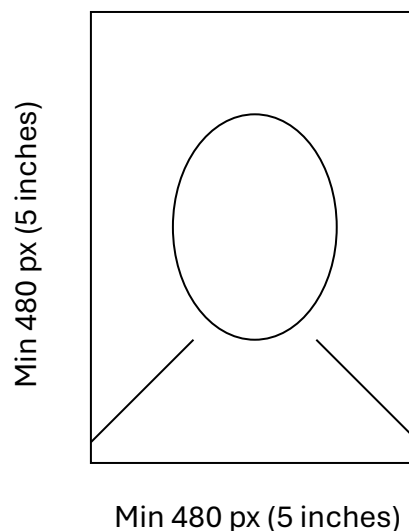
#### **Image Guidelines:**

- A recent head and shoulders shot of the candidate alone
- Full colour photograph
- [Tips for taking a great photo of yourself](#)
- We recommend high-resolution original files. The following are minimum requirements:
  - Approximately 5 inches wide x 5 inches high (480 pixels x 480 pixels)
  - Resolution of 72 dpi
- .JPG or .PNG format
- Name the file with your first and last name (e.g. "firstname lastname.jpg")

Any technology on which the photo is submitted (i.e. USB) must be clearly labelled with the candidate's first and last name and phone number. If submitted by e-mail attachment, Dropbox, OneDrive, etc., the body of the e-mail must contain the aforementioned information.

The Returning Officer will not return photographs and cannot guarantee the quality of reproduced images.

*Send your electronic photograph as instructed on the last page or attach a hard copy here:*



#### **IV. Candidate Profile Statement**

**Candidate profile statements must be:**

- submitted at the same time as the nomination form
- submitted in printed copy and electronic format (Microsoft Word format is preferable)
- signed by the candidate

Once submitted, the statement **cannot** be changed.

Statements must be confined to information about the candidate, the candidate's policies and the candidate's intentions, if elected.

Statements may be a **maximum of 150 words**. Statements in excess of 150 words will be reduced to end at the last complete sentence or phrase within the 150-word limit.

The Returning Officer will not edit any statements, except to reduce the length to 150 words. Incorrect spelling, grammar or other obvious errors will not be corrected.

Statements must be free of defamatory or vulgar language. The Returning Officer will have final decision on whether to accept the statement.

Provide an electronic file (preferably in Microsoft Word format) or attach a hard copy to this form.

#### **V. Candidate Signature**

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Candidate Signature	Date
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**Submission Instructions:**

When ready, submit your Candidate Profile by email to [Elections@regina.ca](mailto:Elections@regina.ca).

Be sure to include the following as attachments:

- Candidate Profile Form V (this form)
- Candidate Statement (as a MS Word document)
- Candidate Photograph (as a .JPG or .PNG format)

Attached files should include your first and last name in the filename.

You may also bring a printed copy of your Candidate Profile, Statement and Photograph when you file your Candidate Nomination papers between September 25 and October 10. If you supply these files by USB, please label the USB with name and phone number. Hard copy photographs will not be returned.

## **VI. Request for Candidate Video**

Candidates have the option of addressing voters and laying out their campaign platform in a one-minute video. The video will be produced for free by the City of Regina and will be posted on the Elections Regina website (Regina.ca/elections) and on YouTube. This script can be different than your written Profile script.

**Please bring a copy of your written video script along with your nomination submission if you'd like a video.**

Videos are a maximum of 60 seconds, so please be sure your message can be delivered within the allotted timeframe. There will be no exceptions.

A professional videographer will film candidate videos between October 1 and October 10 at City Hall, in the Darlene Hincks Committee Room, just inside the main entrance.

Scheduling will be confirmed with the Candidate when dropping off Nomination Forms.

**Each candidate will be given a 20-minute time slot. To be prepared in advance, candidates should:**

- Have their statements prepared and ready to deliver. Video statements will be uploaded into a teleprompter to read
- Arrive 10 minutes prior to your confirmed timeslot
- Be prepared to do multiple takes, but not exceed the 20 allocated minutes

**Final videos will be:**

- One minute maximum in duration
- A full single take, without edits or breaks
- Unedited except for transposing of the candidate's name and position sought
- Removed from the Elections Regina website and YouTube page following the announcement of official election results

**If a candidate statement or photograph, in the sole opinion of the Returning Officer, does not reasonably comply with the criteria above or is otherwise unsuitable for publication, the Returning Officer will request that the candidate re-submit profile information. The candidate will have two business days to re-submit profile information to the satisfaction of the Returning Officer but must re-submit no later than the nomination deadline of 4 p.m. on October 9, 2024.**