

2020  
Municipal/School Board Election  
Regina, Saskatchewan



# ***Candidate Information Guide***

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*Prepared by: Elections Regina*

**Election Day  
November 9, 2020**



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# Introduction

This resource is designed to assist all individuals interested in seeking election or re-election to the office of municipal Council or School Board Trustee.

We are pleased to provide an overview of the election process in Regina, Saskatchewan and a summary of the steps required to run as a candidate.

The information contained in this resource is general in nature and has been prepared as a reference for candidates but should not be considered all encompassing. Providing this resource does not relieve candidates from the responsibilities of complying with all statutory provisions, for which candidates should refer to:

- *The Local Government Elections Act, 2015*
- *The Local Government Election Regulations, 2015*
- *The Cities Act*
- *The Education Act*
- *The Election Expense Bylaw, 2007-34*
- *The Procedure Bylaw, 9004*

Copies of the Acts may be obtained from Publications Saskatchewan located at Room B19 – 3085 Albert Street or online at [Saskatchewan.ca](http://Saskatchewan.ca). Bylaws may be obtained through the Office of the City Clerk on the 15th Floor of City Hall located at 2476 Victoria Avenue or online at [Regina.ca](http://Regina.ca).

If you have any questions about the information in this guide or you would like more details about municipal and school board elections, please contact Elections Regina:

Visit:	Mail:
Elections Regina 100 - 637 Solomon Crescent Regina, Saskatchewan S4N 4N7 306-751-4479	C/O Elections Regina Queen Elizabeth II Court 2476 Victoria Avenue PO Box 1790, Regina, SK S4P 3C8

Jim Nicol, Returning Officer  
 Kristina Gentile, Election Coordinator  
[Regina.ca/elections](http://Regina.ca/elections)

## ***Becoming an Elected Official***

### **Why Run for Office**

Becoming a member of Council or a School Board Trustee is a challenging and rewarding experience. Elected officials have the opportunity to influence the future of our city. People look to you to represent their best interests and make informed decisions that will benefit the municipality and local education system.

Any challenges to being an elected official are outweighed by the benefits of being able to respond to the needs of our diverse communities in a way that benefits all.

### **Time Commitment**

Being an active member of Council or the School Board is demanding on your time. In addition to regular meetings, you will be required to attend special meetings, committee and board meetings, and various public meetings and functions. You might consider talking to a current City Councilor or School Board Trustee to find out how much time you should expect to commit.

### **Term of Office**

City Councillors and School Board Trustees are expected to serve a four-year term. That term officially begins at the first meeting of the Council or Board after the general election and continues until the first meeting of the Council or Board after the next general election, unless their offices are vacated sooner.

## Key Info

<b>Election Day</b>	Election Day is Monday, November 9, 2020. Polling stations will open at 9 a.m. and close at 8 p.m.
<b>Nomination Day</b>	<p>Nomination Day is Wednesday, October 7, 2020 – this is the last day to submit nomination papers to become a candidate. Applications will be accepted between 9 a.m. and 4 p.m. on this day at the Elections Regina office.</p> <p>Nomination papers may be filed September 22 to October 7, 2020 with the Election Coordinator at the Elections Regina office.</p> <p>The Elections Regina office is located at 100 - 637 Solomon Crescent, Regina. Regular business hours are 8 a.m. to 5 p.m., Monday to Friday.</p>
<b>Call for Nominations</b>	The Returning Officer will place a call for nominations in the Regina Leader-Post on Saturday, September 19 and Saturday, September 26, 2020.
<b>Who's Who</b>	<p>The Returning Officer is responsible for running the election. The Election Coordinator is the primary contact for candidates and can be reached at the Elections Regina office. Ensure you are aware of the Election Coordinator's name, phone number, and office location when you decide to run for office:</p> <p>Kristina Gentile, Election Coordinator Elections Regina 100 - 637 Solomon Crescent Regina, SK S4N 4N7 P: 306-751-4479 E: elections@regina.ca</p>

# Qualifications of Candidates and Agents

## Am I Eligible?

You may run for the office of municipal council:

- On the day of the election, you are the full age of 18 years or will attain the full age of 18 years on or before election day;
- At the time you submit the nomination papers, are a Canadian citizen and have resided in Regina for at least three consecutive months immediately preceding the date on which nomination papers are submitted and in Saskatchewan for at least six months immediately preceding the date on which nomination papers are submitted; and
- Are not disqualified by *The Local Government Election Act, 2015* or any other Act from holding the office for which you are a candidate.

In the case of a School Board Election candidate, you are:

- A voter of the school division on the day of the election;
- A Canadian Citizen at the time that he or she submits his or her nomination paper;
- Has resided in school division for at least three consecutive months immediately preceding the date on which he or she submitted the nomination paper; and in Saskatchewan for at least six consecutive months immediately preceding the date on which he or she submitted the nomination paper; and
- Not disqualified by *The Local Government Act, 2015* or any other Act from holding the office for which you are candidate.

## Who May Not Run

You may not run for the office of municipal council if you:

- Are a Judge of any court
- Are an auditor or solicitor of the municipality

No person is disqualified from being nominated for office as a member of Council by reason of having an interest in a contract with the City. (Refer to Sections 42, 43 & 44 of *The Local Government Election Act, 2015*.)

## Employees

The following persons may seek nomination to the council, board or joint board with which the person is employed if the person has first obtained a leave of absence in accordance with subsection 2-54(1) of *The Saskatchewan Employment Act*:

- Employee of the City of Regina
- Employee of a board or commission appointed by City Council
- Employee of the public or separate school board
- Employee of a joint board, as defined in *The Education Act, 1995*

If an employee is required to take a leave of absence during their campaign, the leave of absence must commence when the Candidate files their nomination paper with the nomination officer at Elections Regina. Candidates are expected to discuss these terms with their employer to fully understand the leave of absence before submitting their nomination forms.

If an employee on leave of absence is successfully elected, the employee is deemed to have resigned from their position on the day before he or she is declared elected, unless the results of the election are overturned.

## Candidates' Agents

Candidates wishing to appoint agents must complete an Appointment of Candidates' Agent form for each agent. The agent must present the appointment form and make a declaration to the Deputy Returning Officer at the poll. Once the agent makes the declaration, the agent is permitted to be at the poll in a location designated by the Deputy Returning Officer so that he or she may observe the conduct of the election. **An agent is permitted to observe, but in no way interfere with the process of the election.**

Candidates' Agents should be made aware that Election Officials will be processing mail-in ballots along with Special Poll ballots through the vote counting machines starting at 9 a.m. on Election Day.

*(Refer to Sections 103, 105, 134 and 172 of The Local Government Election Act, 2015.)*

## General Duties of Elected Officials

### Mayor and Councillors

Refer to Section 65 and 66 of *The Cities Act* for information on general duties of a Mayor and/or Councillor.

For additional information, contact Elections Regina at 306-751-4479.

### School Board Trustees

Refer to Sections 85 and 87 of *The Education Act, 1995* for information on general duties of a School Board Trustee.

For additional information:

- Refer to Saskatchewan School Boards Association website at [sakschoolboards.ca](http://sakschoolboards.ca)
- Contact Regina Public Schools:  
Naomi Mellor  
Deputy Director/Chief Financial Officer  
P: 306-523-3011
- Contact Regina Catholic Education Centre:  
Ray Arscott  
Chief Financial Officer  
P: 306-791-7218

# Nominations

## Nomination Period

The Nomination period is Tuesday, September 22 to Wednesday, October 7, 2020. The deadline to file nomination papers is 4 p.m., Wednesday, October 7, 2020.

Nomination papers will be accepted during normal business hours, 9 a.m. to 5 p.m. Monday to Friday, with the exception of Nomination Day when they will be accepted only between 9 a.m. and 4 p.m.

## Nomination Papers

To be nominated for an elected position, a person must file nomination papers with the Returning Officer or designate during the specified nomination period.

Nomination papers must state the name and address of the person nominated and the office for which the person is being nominated.

## Application Criteria

For the position of Mayor, the application must be signed by at least 25 voters of the municipality.

For the position of Councillor, the application must be signed by at least 25 voters of the ward in which the candidate is seeking nomination.

**No person can be nominated as both Mayor and Councillor of the same municipality and no person can be nominated as a Councillor in more than one ward.**

For a position of School Board Trustee for the Regina Public School Board, the application must be signed by at least 10 voters of the Regina Public School Board who reside in the school subdivision where the candidate is seeking nomination.

**No person can be nominated as trustee in more than one subdivision of a school division.**

For a position of School Board Trustee for the Regina Separate School Board, the application must be signed by at least 10 voters who are a voter of the Regina Separate School division in accordance with Subsection 36(2) of the *The Local Government Election Act, 2015*.

**Other Criteria**

The nomination paper is not considered complete unless the nominee's acceptance statement is:

- signed by the person being nominated
- witnessed by two people
- accompanied by a deposit
- accompanied by a completed Public Disclosure Statement **(Councillor/Mayor candidates only)**
- accompanied by a Criminal Record Check **(Separate School Board Trustee candidates only)**

Only one person can be nominated for election on each nomination paper. A voter may sign the nomination papers of more than one person, candidates cannot nominate themselves.

**The onus to file a bona fide nomination paper is on the person being nominated. Elections Regina staff is not eligible to witness the nomination statement.**

*(Refer to Sections 67, 68, 69, and 70 of The Local Government Elections Act.)*

**Deposit & Receipts**

Nomination papers for the offices of mayor, councillor and school board trustee of the public or separate school divisions must be accompanied by a deposit of \$100.00 in cash, debit, Visa/Mastercard, certified cheque or money order made payable to the City of Regina.

When the completed nomination papers are filed with the Returning Officer or designate, a receipt shall be issued to the candidate or their agent.

**Refunds**

The Returning Officer will return deposits to candidates who:

- withdraw their nomination
- are elected to office

Deposits shall be forfeited and not returned to candidates who fail to comply with the provisions of *The Regina Municipal Election Expenses Bylaw, No. 2007-34*.

**Posting**

All nomination papers filed with the Returning Officer or designate are open to inspection by any person. Copies will be posted in the Election Office, in the foyer of City Hall, on [Regina.ca/elections](http://Regina.ca/elections) and provided to anyone requesting a copy.

*(Refer to Sections 67(8) & (9) of The Local Government Election Act, 2015.)*

**Withdrawal**

A person who has been nominated may withdraw their nomination at any time during the nomination period, up to the close of nominations. The requirement to withdraw is for the Returning Officer to receive a written request to withdraw signed by the nominee and witnessed by two people, or the Returning Officer or Election Coordinator.

**A request to withdraw a nomination must be filed with the Returning Officer or Election Coordinator by 4 p.m. on Thursday, October 8, 2020 at the Elections Regina office, 100 - 637 Solomon Crescent, Regina.**

*(Refer to Section 68, 75 & 76 of The Local Government Elections Act, 2015.)*

**Name Order on Ballot**

Names of all duly nominated candidates will be arranged in alphabetical order by surnames on the ballot for the offices of the mayor, councillors and trustees for the public and separate school division.

Upon candidate request, the ballot shall show in brackets a name by which he/she is commonly known.

**Candidate information printed on ballots will be based on the information provided on the Candidate's Acceptance Form.**

*(Refer to Section 91 of The Local Government Elections Act, 2015.)*

## Advertising and Promotional Activities

### Advertising

Every printed advertisement, other than those provided for under this Act, having reference to an election or a vote on a bylaw or question **shall bear on its face the name of the candidate and of the person who has authorized its printing, display and distribution.**

No advertisement or promotional material, printed or electronic, are to have any of the following artwork/branding included on them:

- the Elections Regina branding or logo
- the City of Regina logo

Candidates are permitted to use the city's community pride program logo, I Love Regina, in their print and display advertising to align with their marketing efforts. Digitally supplied artwork can be provided by the City of Regina by contacting [brand@regina.ca](mailto:brand@regina.ca) or calling Communications at 306-777-7499.

No person shall display, distribute or post in the polling place or within 100 metres of the building in which the poll is held a specimen ballot marked for a person whose name is on the ballot for election, or any other material purporting to explain how to vote, or leave any such material in a voting compartment, except as provided by *The Local Government Election Act, 2015*.

No person is to post a sign on any public highway, public property or any utility structure, or to deposit any leaflets on any parked vehicle in the City of Regina pursuant to Bylaw 9881, The Clean Property Bylaw. As defined in Bylaw 9881, signage includes posters, banners, placards or sign boards.

*(Refer to Sections 182, 176 & 177 of The Local Government Elections Act, 2015 and Bylaw 9881.)*

**At Polls**

No candidate, agent or any other person shall:

- canvas or solicit votes in the polling place or within 100 metres of the building where the poll is held
- make any communication to a person intending to vote other than through the Deputy Returning Officer

No person shall directly or indirectly induce a person to display their ballot in a manner that reveals how they have voted.

**Signs Prohibited**

Election signs cannot be placed on:

- City land which is used as a park and/or has upgraded landscaping including public reserves, buffer strips or portions of street right-of way
- private lots or parcels owned and managed by the City
- any City structure, including buildings, fences, retaining walls, utility poles and traffic signal equipment

**Candidate Profile**

Candidates have the option of submitting a candidate profile with their nomination papers. These profiles may include a statement of up to 150 words, a recent head and shoulders photograph of the candidate and contact information.

Candidate profiles will be posted on [Regina.ca/elections](https://www.regina.ca/elections)

**Only profiles received by nomination day will be included on the Elections Regina website.**

**Profile Statement**

A Candidate Profile statement must be:

- submitted at the same time as the nomination form
- submitted in printed copy and electronic format (Microsoft Word format is preferable)
- signed by the candidate

Once submitted, the statement cannot be changed.

Statements must be confined to information about the candidate, the candidate's policies and the candidate's intentions, if elected. Statements must be a maximum of 150 words. Statements in excess of 150 words will be reduced to end at the last complete sentence or phrase within the 150-word limit.

The Returning Officer will not edit any statements, except to reduce the length to 150 words. Incorrect spelling, grammar or other obvious errors will not be corrected.

Statements must be free of defamatory or vulgar language. The Returning Officer will have final decision on whether to accept the statement.

**Photographs**

By submitting a photograph, the candidate is granting permission to the Returning Officer to publish the photograph for election purposes. The candidate must be the sole owner of all copyrights of the photograph or have the full authority of the copyright owner(s) to grant to the Returning Officer the rights required to publish the photograph for election purposes.

Images must be:

- a recent head and shoulders shot of the candidate alone
- approximately 5 inches wide x 5 inches high (480 pixel x 480 pixel)
- in colour
- resolution of 72 dpi or greater
- .jpg or .png format

The technology on which the photo is submitted (i.e. USB key, CD) must be clearly labelled with the candidate’s first and last name and phone number. If submitted by e-mail, the body of the e-mail must contain the aforementioned information.

The Returning Officer will not return photographs and cannot guarantee the quality of reproduced images.

**Contact Information**

Contact information may include home telephone, work telephone, cell number, fax number and e-mail address.

**If a candidate statement or photograph, in the sole opinion of the Returning Officer, does not reasonably comply with the criteria above or is otherwise unsuitable for publication, the Returning Officer will request that the candidate re-submit profile information. The candidate will have two business days to re-submit profile information to the satisfaction of the Returning Officer, but must re-submit no later than the nomination deadline of 4 p.m. on October 7, 2020.**

# Campaigning

## Social Media

Candidates are prohibited from campaigning on Elections Regina and City of Regina's social media channels, such as Facebook, Twitter and YouTube.

Candidates may create their own social media channels for this purpose. If you wish to provide Elections Regina with your social media URLs, links to them will be provided on your candidate profile at [Regina.ca/elections](http://Regina.ca/elections).

## Canvassing

Canvassing at polling places is strictly prohibited. This includes communicating with a person intending to vote.

## Voter's List

In Regina, a voter's list does not exist for the Municipal/School Board election. Eligible voters are required to make a declaration at the polls.

A complete list of polling places, maps and a poll key listing each address individually by polling area will be made available once you are confirmed as a candidate.

## Who Can Vote?

A voter must vote in the city ward and public school board subdivision in which they reside; or must be the owner of assessable land situated in the municipality.

A person can be registered as a voter in a municipality or school division if she/he:

- is a Canadian citizen on the day of the election
- is the full age of 18 years on the day of the election
- on the day of the election:
  - in the case of a municipality, other than a resort village:
    - has resided in the municipality or on land now in the municipality for at least three consecutive months immediately preceding the day of the election or
    - is the owner of assessable land situated in the municipality or of land now situated in the municipality for at least three consecutive months immediately preceding the day of the election
    - and has resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election

**Who Can Vote? (cont.)**

In the case of a school division, a person can be registered as a voter if she/he:

- has resided in the school division or on land now in the school division for at least three consecutive months immediately preceding the day of election and has resided in Saskatchewan for at least six months immediately preceding the day of the election

In the case of a separate school division, in addition to the requirement set out above, voters must be of the religious faith of the minority that established that separate school division, whether Protestant or Roman Catholic, and on being registered as a voter in that separate school division, that person shall not qualify to be registered as a voter in respect of any other school division.

A person who is registered as a voter in a public school division is not qualified to be registered as a voter in respect of any other school division.

*(Refer to Section 36 of The Local Government Elections Act, 2015)*

**Voter Identification**

Voters are required to produce identification that clearly shows their name and place of residence prior to completing a voter's declaration form. A full list of all acceptable pieces of identification is on page 28 of this guide.

*(Refer to Section 110 of The Local Government Elections Act, 2015.)*

**Opportunities to Vote**      **Advance Polls** shall be held at the following locations to allow voters to vote prior to Election Day:

<b>Poll</b>	<b>Name</b>	<b>Address</b>	<b>Date</b>	<b>Time</b>
35A	City Hall & City Hall Drive Thru	2476 Victoria Avenue (Smith Street)	Monday, November 2, Tuesday, November 3, Wednesday, November 4	7 a.m. – 6 p.m.
35B	Northgate Mall	489 Albert Street	Monday, November 2, Tuesday, November 3,	10 a.m. - 6p.m.
			Wednesday, November 4	10 a.m. – 8 p.m.
35C	North West Leisure Centre	1127 Arnason Street	Monday, November 2, Tuesday, November 3, Wednesday, November 4	10 a.m. – 8 p.m.
35D	South Leisure Centre	170 Sunset Drive	Monday, November 2, Tuesday, November 3, Wednesday, November 4	10 a.m. – 8 p.m.
35E	Victoria Square Mall	2223 E Victoria Avenue	Monday, November 2, Tuesday, November 3,	10 a.m. – 6 p.m..
			Wednesday, November 4	10 a.m. – 8 p.m..

**Mobile Polls** will be conducted from November 2 to November 9, 2020 as follows:

- The mobile poll will be advertised in the Leader Post on September 19 and October 10, 2020
- Deadline for applications is 4:30 p.m. October 19, 2020
- All applicants will be advised in writing by October 28, 2020 of when the poll is scheduled to be at their residence

**Opportunities to Vote  
(cont.)**

**Regular Polls** will take place on Monday, November 9, 2020 from 9 a.m. to 8 p.m. in locations across the city. This information can be found at [Regina.ca/elections](https://regina.ca/elections).

A voter must vote at the polling place designated for their residence. All regular polling places are accessible to persons who use mobility-assisted devices.

**Special Polls** have been established for voters at hospitals, seniors' centres and special care homes. Hours of operation for special polls will vary between 9 a.m. and 7 p.m., depending on the number of eligible voters at the poll. Special Polls will be conducted from November 2 to November 4, with the exception of hospitals and the Wascana Rehabilitation Centre which will operate on Election Day between the hours of 9 a.m. and 7 p.m.

**Mail-in Ballots** - To learn more about the mail-in ballot process please visit [Regina.ca/elections](https://regina.ca/elections)

*(Refer to Section 30 & 83 of The Local Government Elections Act, 2015.)*

# Campaign Contributions and Expenses

## Mayor & Councillors

Candidates for the office of mayor or councillor are required to publicly disclose details of all election campaign contributions and expenses, as stated in *Bylaw 2007-34, The Regina Municipal Election Expenses Bylaw*.

Total election expenses for a candidate shall not exceed:

- a) \$68,776, in the case of a candidate for Mayor
- b) \$11,393 in the case of a candidate for Councillor

Election expense limits in Section 4 of Bylaw 2007-34 and disclosure requirements in Section 5 of Bylaw 2007-34 shall apply to all election expenses incurred, whether or not paid, and contributions, whether received or pledged, **during the period from June 1 to December 31 of the year of the general election.**

*(Refer to Bylaw 2007-34.)*

## Public School Board

Candidates for the office of Trustee of the Board of Education of the Regina School Division No. 4 of Saskatchewan are required to make public disclosure of details of all election campaign contributions and expenses.

*(Refer to Policy 19 – Regina Board of Education Election Contribution and Expenses)*

## Separate School Board

There are no requirements for candidates for the office of Trustee of the Regina Separate School Division No. 81 to disclose campaign contributions and expenses.

# Election Day

## Agents at Polls

Prior to opening the poll, a register tape is printed from the vote counting unit to indicate there are no votes registered for any of the candidates, bylaws or questions. The candidate or candidate's agent may be present to witness the printing of the register tape from the vote counting unit and may request a copy of the register tape.

## Challenging a Voter

During the time the polls are open, a candidate or candidate's agent may object to the entitlement of any person intending to vote. If the agent believes that the voter is not entitled to vote and objects, the Deputy Returning Officer will re-confirm the information sworn on the registration/poll book form with the voter. If the voter indicates that the declaration is correct, the objection raised by the agent will be noted on the registration form, the name of the agent raising the objection will be noted and the entry will be initialled by the Deputy Returning Officer.

Should the voter indicate that he or she made a mistake in completing the registration form and is not entitled to vote, the information will be noted on the registration/poll book form and the voter will not be issued any ballots and will forfeit the right to vote.

## Election Results

Each candidate or one of their agents may be present to observe the process of finalizing and reporting the poll election results.

At close of regular polls, a register tape will be printed from the voting machine and the results will be reported by modem to a host computer at the Elections Regina office.

*(Refer to Bylaw 10197.)*

At close of mobile polls, ballots and other election materials will be delivered to the Elections Regina office. Mobile poll ballots will be inserted into the vote machine at the close of advance polls.

At close of advance polls, all election materials for the mobile and advance polls will be taken to the Elections Regina office. After 8 p.m. on Election Day, the register tape will be printed from the vote tabulator unit at the Elections Regina office and results will be reported by modem to the host computer.

**Election Results (cont.)**

At the close of a special poll, all election materials will be taken to the Elections Regina office and ballots will be counted as one poll using a vote counting unit. After 8 p.m., the register tape will be printed from the vote counting unit and results will be reported by modem to the host computer.

Candidates or their agents may be present to observe the running of the tape at the Elections Regina office, 100 - 637 Solomon Crescent.

**Election Central**

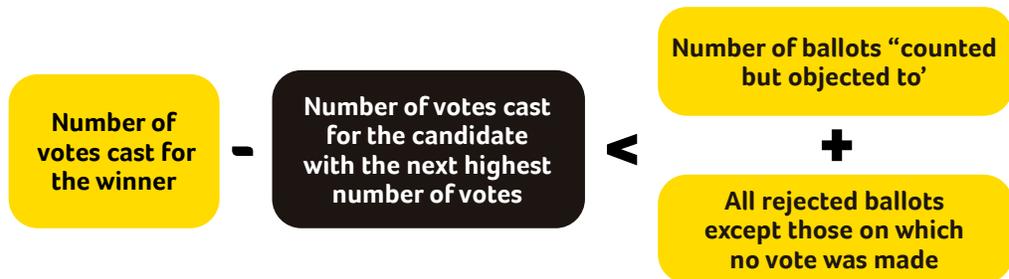
Media will broadcast on Election Day from City Hall (2476 Victoria Avenue). An Election Results Centre will be established in Henry Baker Hall to provide up-to-the minute election results. Candidates and members of their election campaign are welcome to follow incoming results in Henry Baker Hall.

Results are typically received between 8:30 p.m. and 10:30 p.m.

Official election results are announced on Thursday, November 12, 2020 at 1 p.m. by the Returning Officer in Henry Baker Hall.

**Request for Recount**

After the Returning Officer has declared the official results of a vote, any voter or candidate in the municipality or school division may request a recount. A recount will only be considered where:



The person requesting the recount must deliver an official notice to the Returning Officer within four business days of the declaration of the results of the vote. Such notices may be obtained from Elections Regina.

*(Refer to Sections 158, 159, 160, 161, 166 and 167 of The Local Government Elections Act, 2015.)*

## Candidate Checklist

- Decide which office you would like to represent (Mayor, Councillor, School Board Trustee)
- Ensure you are qualified to hold office (citizenship, residency, etc.) and are not disqualified under *The Local Government Elections Act, 2015* and *The Education Act*
- Note the requirements and deadlines for filing your nomination paper
- Note the name and contact number of the Returning Officer and Election Coordinator on page 5 of this guide
- Attend the Candidates' Information Night (Date will be posted on [Regina.ca/elections](https://regina.ca/elections) by August 1)
- Attend the Orientation Session (candidates will be contacted directly once scheduled)
- Obtain a copy of the latest polling area information from the Election Coordinator
- Familiarize yourself with voter eligibility requirements
- Know advance, mobile, special poll and mail-in ballot voting opportunities in your ward or school subdivision in case you are asked by voters
- Appoint persons to act as your official agent, if required, and file the appropriate form with the Election Coordinator
- Know the restrictions on allowable campaign expenses, statutory requirements for election signage and which political activities are not permitted at voting places on Election Day or during your campaign
- Promote and vote on Election Day: November 9, 2020

## Important Dates

<b>Nominations</b>	Tuesday, September 22 to Wednesday, October 7
Final Day for Filing	Wednesday, October 7 by 4 p.m.
Final Day for Withdrawal	Thursday, October 8 by 4 p.m.
Candidate Information Night	Date will be posted on <a href="http://Regina.ca/elections">Regina.ca/elections</a> by August 1

<b>Advance Polls</b>	Monday, November 2 to Wednesday, November 4
City Hall: Drive Thru Darlene Hincks Committee Room	Monday, November 2 to Wednesday, November 4
North West Leisure Centre Northgate Mall South Leisure Centre Victoria Square Mall	Monday, November 2 to Wednesday, November 4

<b>Mobile Poll</b>	Monday, November 2 to Monday, November 9 Application Deadline Monday, October 19
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<b>Mail-in Ballots</b>	Application Deadline Monday, November 9
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<b>Voter Information Card</b>	
City-wide Distribution	October 2020

<b>Advertising</b>	
Call for Nomination	Saturday, September 19 and Saturday, September 26
Mobile Poll	Saturday, September 19 and Saturday, October 10
Notice of Poll	Saturday, October 10 and Saturday, October 17

<b>Orientation Sessions</b>	Candidates will be contacted directly once these are scheduled.
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## Other Resources

### Included in Package

(available to be picked up from the Elections Regina office or printed from [Regina.ca/elections](http://Regina.ca/elections))

Form I – Nomination/Candidate’s Acceptance Form – Mayor or Councillor

Form J – Nomination/Candidate’s Acceptance Form – Public or Separate School Board Trustee

Form T – Appointment of Candidate’s Agent Form

Public Disclosure Form

### Upon Candidacy

Once candidacy has been confirmed or upon request, the following resources can be provided to candidates:

- Form P – Sections 185.1, 185.11, 185.21 and 185.22 of *The Local Government Election Act, 2015*
- Large polling area maps
  - Municipal Wards
  - Public School Subdivisions
- A poll key that provides addresses located in each polling area
- Copies of bylaws and policies:
  - *Bylaw 2007-34 The Regina Municipal Election Expenses Bylaw*
  - *Bylaw 9881 The Clean Property Bylaw*
  - *Bylaw 9900 The Regina Traffic Bylaw, 1997, Schedule H*
  - *Bylaw 10197 The Automated Vote Counting Bylaw*
  - *Bylaw 2012-42 The Mail-in Ballot Bylaw*
  - Policy 19 – Public School Board Election Contributions and Expenses
  - Saskatchewan School Board Association’s Election Fact Sheet

### Orientation

Orientation sessions will be provided for candidates and their agents on the election process, how to use the poll key and a demonstration of the vote counting equipment. Candidates will be contacted directly once these are scheduled.

**Appendix D**

TABLE 1

**Voter Identification**

[Section 14 of the Regulations]

**1. Information Showing Name**

The following valid and original documents containing the name of the bearer:

- 1-1 Birth Certificate
- 1-2 Canadian Blood Services Donor Card
- 1-3 Canadian Passport
- 1-4 Certificate of Canadian Citizenship (Citizenship Card or Citizen Certificate) issued by the Government of Canada
- 1-5 Certificate of Indian Status (Status Card) or Secure Certificate of Indian Status issued by the Government of Canada
- 1-6 Canadian National Institute for the Blind (CNIB) client card bearing the person's photograph and signature or a card bearing the person's photograph and signature issued by any registered charitable organization that provides services to persons with disabilities
- 1-7 Credit Card issued by a bank or credit union
- 1-8 Debit Card issued by a bank or credit union
- 1-9 Identification issued by the Canada Border Services Authority
- 1-10 Identification issued by Canadian Air Transport Security Agency (CATSA)
- 1-11 Identity Card issued by the Canadian Forces
- 1-12 Employee card issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or an Indian Band in Saskatchewan, or an agency of one of these entities
- 1-13 Firearm Possession and Acquisition Licence or Possession Only Licence issued pursuant to the *Firearms Act* (Canada)
- 1-14 Hunting, Angling and Trapping Licence issued pursuant to *The Fisheries (Saskatchewan) Act, 1994* or *The Wildlife Act, 1998*
- 1-15 Hospital bracelet/Hospital card
- 1-16 Métis Nation Status Card issued by the Métis Nation – Saskatchewan
- 1-17 Old Age Security (OAS) Card issued pursuant to the *Old Age Security Act (Canada)*
- 1-18 Pleasure Craft Operator Card issued pursuant to the *Canada Shipping Act*
- 1-19 Parolee identification card or other identification card issued by an institution under the authority of the Commissioner of the Correctional Service of Canada
- 1-20 Radio Operator Card or Certificate issued by Industry Canada
- 1-21 Saskatchewan Driver's Licence issued pursuant to *The Traffic Safety Act*
- 1-22 Saskatchewan Health Services Card issued pursuant to *The Health Administration Act*
- 1-23 Social Insurance Number Card issued by the Government of Canada

- 1-24 Student Identification Card issued by a post-secondary institution regulated by a Saskatchewan Act
- 1-25 Union Identification Card
- 1-26 Veterans Affairs Canada Health Identification Card
- 1-27 Wildlife Habitat Certificate
- 1-28 Professional or trade certification card or licence
- 1-29 any other piece of identification issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or an Indian Band in Saskatchewan, the Métis Nation - Saskatchewan or an agency of one of these entities bearing the person's name

**2. Information Showing Name and Address**

The following valid and original documents containing the name and address of the bearer:

- 2-1 any document bearing the person's name and address and issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or Indian band in Saskatchewan, the Métis Nation - Saskatchewan, or an agency of one of these entities
- 2-2 a Certification of Identity and Residence that is substantially in the form of Form A of Appendix A, issued by the responsible authority of a shelter, soup kitchen, student residence, senior residence or long-term care facility.
- 2-3 one of the following documents issued by the responsible authority of a shelter, soup kitchen, student residence, senior residence or long-term care facility:
  - (a) Letter of Stay
  - (b) Admission Form
  - (c) Statement of Benefits
  - (d) An original or copy of an original document provided by the facility that includes the resident's name, facility address and other relevant information indicating that the individual resides at the facility, such as:
    - (i) a resident data sheet;
    - (ii) a Face Sheet from the Care Organizer Health Record System; or
    - (iii) a similar document that is kept on record by the facility.
- 2-4 Bank Card Statement issued by a bank or credit union
- 2-5 Blank cheque bearing the person's name and address
- 2-6 Credit Card Statement issued by a bank or credit union
- 2-7 Certified copy of title issued by the Registrar of Titles
- 2-8 Certificate of vehicle registration issued pursuant to *The Traffic Safety Act*
- 2-9 Correspondence issued by a post-secondary institution regulated by a Saskatchewan Act
- 2-10 Declaration witnessed by a notary public or Commissioner for Oaths
- 2-11 Document issued or certified by a court in Canada

- 2-12 Documents issued by a utility that supplies telephone, cable television, electricity, gas, or water services
- 2-13 Government cheque or cheque stub issued by the Government of Canada, the Government of Saskatchewan, a Saskatchewan municipality, a school division or Indian band in Saskatchewan, the Métis Nation - Saskatchewan, or an agency of one of these entities
- 2-14 Income Tax Assessment Notice issued by the Canada Revenue Agency
- 2-15 Insurance policy
- 2-16 Letter from the Public Guardian and Trustee
- 2-17 Pay cheque or pay receipt issued by an employer
- 2-18 Pension plan Statement of Benefits, Contributions or Participation
- 2-19 Property Tax Assessment Notice or a Tax Notice issued by a municipality
- 2-20 Residential Lease or Mortgage Statement
- 2-21 Statement of Crop Insurance issued by the Saskatchewan Crop Insurance Corporation
- 2-22 Statement issued by the Worker's Compensation Board
- 2-23 Statement of government benefits (employment insurance, old age security, social assistance, disability support or child tax benefit) issued by the Government of Canada or the Government of Saskatchewan
- 2-24 Voter identification card issued by a Saskatchewan municipality that shows name and address.



