

**City of Regina Municipal Heritage Awards Program
2021 Nomination Guidelines
For
Restoration, Conservation, Rehabilitation, New Design-Infill, New Design-Addition and
Heritage Open Space Awards**

Nomination deadline:
December 11, 2020

Email your nomination package to:
heritage@regina.ca

The City of Regina recognizes achievement in heritage conservation for built structures and natural landscapes in six main categories:

Criteria

- **Restoration:** recognizes a project that reveals, recovers or represents the state of a historic place or of an individual component, as it appeared at a particular period in its history, as accurately as possible, while protecting its heritage value
- **Preservation:** recognizes a project that protects, maintains or stabilizes the existing form, material and integrity of a historic place, or of an individual component, while protecting its heritage value
- **Rehabilitation:** refers to the sensitive adaptation of a historic place or of an individual component for a continuing or compatible contemporary use, while protecting its heritage value. This task is achieved through repairs, alterations and/or additions.
- **New Design-Infill:** recognizes a new design which is sympathetic to heritage properties and streetscapes with respect to building scale, height, massing, roofline and finishing materials in existing developed areas or neighbourhoods.
- **New Design-Addition:** recognizes new design involving a structural addition to an existing heritage building that is sympathetic to or compatible with the original or established building design with respect to scale, height, massing, fenestration, roofline and/or finishing materials.
- **Heritage Open Space:** recognizes the promotion, restoration and new design of heritage open spaces, sites, monuments and trails.

Note:

- The nominated project must be located within the City of Regina boundaries and must conform to all City of Regina building codes and development permit requirements.
- At least part of the project must be visible to the general public.
- Nominations will be reviewed for compliance with the *Standards and Guidelines for the Conservation of Historic Places in Canada* (www.historicplaces.ca).

Submission Requirements

- A completed copy of nomination package must be email at heritage@regina.ca no later than December 11, 2020.
- In addition to the nomination form, the package must include visual documentation such as blueprints, sketches, photographs (minimum 300 dpi), publications, or letters of support. Total maximum of 15 items/images for supporting documentation.
- All attachments or supporting documents need to be listed and numbered according to this system:
 - Attachment #1: (Insert name of the attachment here)
 - Attachment #2: (Insert name of the attachment here)

Judging

Judging will be based on the information provided on this nomination form and any additional material submitted with this form. It is up to the discretion of the judges to place any of the entries into the award categories that they may deem to be more appropriate.

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Nomination Form
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Project Name: _____

Award Category: _____

Address (if applicable): _____

Project Start and End Dates: _____

The Nominee(s)

The nominations usually include the property owner, the architect and/or designer and the contractor. Only one nominee per box. Insert additional boxes as needed.

Nominee #1: _____

Affiliated group or organization (if applicable): _____

Address: _____ Postal Code: _____

Bus. Phone: _____ Res. Phone: _____ Email: _____

Nominee #2: _____

Affiliated group or organization (if applicable): _____

Address: _____ Postal Code: _____

Bus. Phone: _____ Res. Phone: _____ Email: _____

Tell us about the nature and extent of the project, specifically addressing what work was done, by whom, what problems were encountered and how the issues were overcome:

Other comments on the project (e.g. If the building has been adapted, what function does the project now serve?):

Please list any additional materials attached to this nomination:

The Nominator

It is the responsibility of the nominator to inform the nominee(s) of their nomination. The Nominator and the Nominee can be the same.

Nominator: _____

Affiliated group or organization (if applicable): _____

Address: _____ Postal Code: _____

Bus. Phone: _____ Res. Phone: _____ Email: _____