



Housing Land Bank

Expression of Interest from Community Land Trusts

Section 1.0 Introduction

This form may be used by recognized community land trusts (see below) as an expression of interest (EOI) to buy or lease properties from the City's Housing Land Bank. This process is governed by the Affordable Housing Lands Policy (the Policy), available [here](#). Expressions of interest from eligible housing providers should use the EOI Form for Eligible Housing Providers on the Policy webpage.

Eligibility

Detailed eligibility criteria and requirements can be found in the Policy. Properties must be used to develop affordable, supportive, or transitional housing. Details of affordability and support services may be negotiated between the proponent and City.

In general, housing providers and community land trusts are eligible to submit EOIs. Housing providers are organizations that primarily develop, own or operate housing. A community land trust is an organization that holds, maintains, develops, and disposes of land for the benefit of a neighbourhood or community in Regina. Community land trusts must be recognized through an agreement with the City to be eligible for properties. More information can be found on the Policy webpage (see link above). Housing providers and community land trusts must be one of the following legal entities:

- a) A community service cooperative or continuing housing co-operative as defined in *The Co-operatives Act, 1996*;
- b) A charitable corporation as defined in *The Non-profit Corporations Act, 2022*; and
- c) Other entities established by an Act of the Parliament of Canada or Legislature of Saskatchewan, including entities established under an agreement with an extra-provincial registrar as described in *The Business Corporations Act, 2021*, which are similar in principle to the entities described in (a) and (b). Eligibility in this case is determined by the City.

For-profit entities are not eligible to apply but are encouraged to partner with eligible entities to deliver projects.

Employees and volunteers of community organizations participating in the EOI review committee are not eligible to submit an EOI while participating in the committee.

Process

There are intended to be four (4) intake periods for EOI forms per year. The deadline to apply for the current intake period is listed at Regina.ca/HousingLandBank.

EOIs may be submitted at any time and are reviewed quarterly by a committee. Properties are provided in the following order:

- First, to community land trusts, based on the capacity of the community land trust to administer

- them and past performance in disposing of properties.
- Second, to housing providers, based on the relative strength of their proposals, as indicated in the following sections, relative to the appraised value of the properties in the expression of interest.

The review committee makes recommendations regarding sales and leases. The review committee may include representatives from community organizations. The City has final decision over all sales and leases. The City reserves the right to not sell or lease to a proponent for any reason.

Successful proponents must enter into an agreement with City to receive property. The details of the agreement (e.g., conditions of sale or lease, milestones, etc.) may be negotiated.

Complete this EOI and return by:

Mail/Drop off:

City of Regina
C/O Housing Team, 14th Floor
Ambassador Desk, Main Floor, City Hall
2476 Victoria Avenue, PO Box 1790
Regina, SK S4P 3C8

OR

Email:

CHS@regina.ca

Section 2.0 Proponent Information

Proponent Name: (Include registered company name, including numbered companies)

Contact Information:

Name: _____

Address: _____

Phone: _____

Email: _____

Corporate Information:

- ☐ Include the proponent's Information Services Corporation Corporate Profile Report including event history.

The City may require additional information to confirm eligibility under the Policy.

Section 3.0 Expression of Interest

EOIs must clearly respond to each item to be considered. If the space provided is not sufficient, include additional documents that clearly indicate the section for which additional information is being provided.

1. For which property or properties is this EOI being submitted (available properties can be found at [Regina.ca/HousingLandBank](https://regina.ca/HousingLandBank))?

2. The City is able to make improvements to properties, including removal of redundant servicing, upgrading City-owned utilities, environmental remediation, and demolition. Please indicate what work, if any, is requested.

- | | |
|---------------------------|--------------------------|
| Remove redundant services | ☐ |
| Upgrade City utilities | ☐ |
| Remediation | ☐ |
| Demolition | ☐ |
| Other (please indicate) | ☐ |

Section 4.0 Declaration

I hereby certify that the above information is correct and complete, and that I agree to the terms and conditions of *The Affordable Housing Lands Policy*. I acknowledge that the information collected on and within the EOI documents is handled and maintained in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. It will be retained as a record of my proposal and may be used to contact the parties involved in this project. The proposal and the information contained therein may also be used by the City for compliance or other legal action pursuant to *The Affordable Housing Lands Policy*, *The Cities Act*, *The Construction Codes Act*, the City's *Building Bylaw*, *The Planning and Development Act* and any other bylaws, legislation, or regulations.

Proponent Name (Printed)
(Or authorized representative)

Proponent Signature
(Or authorized representative)

Date (dd/mm/yyyy)