

You are required to submit a completed application form and obtain approval from the City prior to planting a tree on City public lands.

APPLICANT INFORMATION

Date: _____

Name: _____

Address: _____

City/Province: _____

Postal Code: _____

Email: _____

Day Phone: _____

Property Owner

OR

Community Group Name of Community Group**TREE PLANTING INFORMATION**

Provide a brief description of the planting location (public land adjacent to the resident's private property or municipal park for community plantings):

Preferred type of tree species:

For Community Group applications, specify # of trees:

Include a drawing/map of the proposed location. For homeowner applications, identify whether the location is adjacent to the back, front or side of your property. For Community Group applications, identify the park name and specific location within the park:

Drawing/Map uploaded:

TERMS & CONDITIONS

1. Applications to plant trees on public land must be received a minimum of 14 business days prior to planting for requests adjacent to homeowner's property, and 60 business days prior to large scale (community group) tree plantings
2. Costs associated with the tree planting are not the responsibility of the City of Regina
3. The applicant assumes responsibility for any damages caused by the tree planting and is responsible for all associated repair costs
4. Tree planting can only take place between June and October each year
5. Tree planting shall be conducted in compliance with *The Forestry Bylaw, 2002-48*
6. Trees planted through this program on public lands become the property of the City of Regina and are subject to *The Forestry Bylaw, 2002, Bylaw No. 2002-48*
7. The applicant agrees to protect the City of Regina against any and all claims, liabilities, demands, damages or rights or causes of action made or asserted by anyone arising out of the tree planting organized by the applicant and participants
8. For everyone's safety, applicant(s) must confirm the location of underground utilities with <https://www.sask1stcall.com/> before planting. Applicants must ensure there are no utilities or other underground structures that could be disturbed or damaged. Confirmation of locates must be provided to the City as part of the approval process
9. A drawing/map of desired location must be provided during the application process
10. No one may remove or alter any tree as per *The Forestry Bylaw, 2002, Bylaw No. 2002-48* - <https://www.regina.ca/bylaws-permits-licences/bylaws/Forestry-Bylaw/> unless approved by City of Regina Forestry
11. Planting height must follow *The Traffic Bylaw, 1997 Bylaw No. 9900 Schedule H(1) Intersection Sight Line Controls* - <https://www.regina.ca/bylaws-permits-licences/bylaws/Traffic-Bylaw/>
12. Desired tree species can be requested; however, the final approved specie will be determined by the City
13. The City cannot guarantee the longevity of a tree, as unknown contaminants may be present in soils at potentially unsafe levels, particularly in neighbourhoods with a history of industrial and commercial use, or along major roadways
14. The tree planting location needs to be accessible to work crews who may need to utilize the space
15. Applicant must ensure the desired location is in adherence as outlined in *Traffic Bylaw 9900 Schedule H (1)-Intersection Sight Line Controls #69 Sections 3 & 4, Page 43*
16. Noxious and nuisance plants, as identified in Saskatchewan's Weed Control Act, are not permitted. (saskinvasives.ca)
17. Planting must maintain current grade; do not mound or berm soil
18. The use of pesticides, such as insecticides (for insects), herbicides (for weeds and plants), fungicides (for fungi), and rodenticides (for rodents) on public lands by residents is prohibited
19. If tree heights are deemed to be a safety concern, or do not meet this policy or Bylaw, the City of Regina reserves the right to ask that trees be trimmed or removed
20. Do not nail or tie signs, trellises or other fixtures to a tree
21. Do not tie cords or decorative lights to a tree

I/we have read, understood and agree to follow the Tree Donation Program Policy and take full responsibility.

Name: _____

Date: _____