

Property Revenue Services Landlord Service Agreement Form

Owner Information

Landlord Name: (Please print – ONE NAME ONLY)

Mailing Address:

Daytime Phone Number:

Home Bus Cell

Property Address:

Property Account Number (12 digits) :

(If there are multiple properties, please list down the additional Property Addresses and Property Account Numbers on the next page)

Effective Date (*i.e.*, the date when this Service Agreement will be effective):

Property Manager Information (if applicable)

Property Manager Name:

Mailing Address:

Daytime Phone Number(s): Home Bus Cell

Property Manager Signature (required): _____

Please be advised that person(s) listed as Property Manager will have full access to account information.

Terms and Conditions

- Services can include water, sewer, drainage and recycling.
- There will be a \$25 service fee charged upon setup, but subsequent transfer fees will be waived each time the City transfers billing from a vacating tenant to the Landlord. The Landlord accepts responsibility for all charges related to said properties between notifications for application of service.
- If the water is not currently on, the Landlord must contact Service Regina at 306-777-7000 to be moved into billing.
- Water will be turned off without notice to the Landlord if the tenant is to be disconnected for non-payment.

THIS AGREEMENT WILL ONLY BE TERMINATED IN WRITING. PROPERTY OWNERSHIP CHANGE DOES NOT AUTOMATICALLY CANCEL THE LANDLORD AGREEMENT.

As the Landlord, I authorize the City of Regina, Property Revenue Services without further instruction, to continue providing services for the above-referenced property or properties upon being notified by the vacating tenant or government agency, until such time that a new tenant applies for service.

Landlord Signature (required): _____ **Date:** _____

Return completed form in one of the following ways:

Mail: City of Regina, Property Revenue Services
2476 Victoria Avenue PO Box 1790
Regina, SK. S4P

Fax: 306-777-6814

Email: utilitybilling@regina.ca



ADDITIONAL PROPERTY ADDRESS(ES)

Use this additional page to list down all your other property addresses, and sign.

<p>Property Acct. No. (12 digits): -</p> <p>Property Address: _____</p> <p>_____</p> <p>Effective Date: _____</p>	<p>Property Acct. No. (12 digits): -</p> <p>Property Address: _____</p> <p>_____</p> <p>Effective Date: _____</p>
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Landlord Signature (required): _____ Date: _____