

## Application Form

Please complete this application form and submit the required supporting documentation.  
Instructions for completing and submitting the application can be found in Section E.

<b>Section A – Applicant Information</b>			
<b>Primary Applicant Information</b> (Use legal names and please print clearly)			
First Name	Middle Name	Last Name	
Address ( <b>PO Boxes will not be accepted</b> )	City		Postal Code
Email Address	Home Phone	Cell Phone	
Date of Birth (DD/MM/YYYY)			
<p><b>Please specify the eligibility criteria under which you are applying</b></p> <p>Senior (65+)</p> <p>Please include the necessary supporting documentation with your submission, as detailed in Section F, Requirement 1 - Identification/Proof of Age (Page 3)</p> <p>A person living with a disability</p> <p>Please include the necessary supporting documentation with your submission, as detailed in Section F, Requirement 3 - Proof of Disability (Page 4)</p>			

<b>Secondary Applicant/Contact Person</b> (If different from Primary Applicant)			
First Name	Middle Name	Last Name	
Address	City		Postal Code
email Address	Home Phone	Cell Phone	

<b>Please indicate which of the following program(s) you are applying for.</b> (Check all that apply)		
Water & Waste Rebate Programs <i>Complete Section B</i>	High-Efficiency Water Retrofit Program <i>Complete Sections B and C</i>	Municipal Property Tax Deferral Program <i>Complete Section D</i>

<b>Section B – Water &amp; Waste Rebate Programs</b>	
Does your household hold a Water & Waste Account? Yes  No (If no, the household is not eligible for these programs)	Water & Waste Account Number  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> (12-digit Account Number) See your monthly City of Regina Water & Waste Bill)

# Water, Waste & Municipal Tax Affordability Programs

<b>Section C – High-Efficiency Water Retrofit Program</b>	
Do you own the property? Yes No ( <i>Please complete the Owner Consent Form.</i> )	
<b>Section D – Municipal Property Tax Deferral Program</b>	
What amount would you like to defer? (Check One)  \$600  \$1,200  Municipal Tax Increase	<i>The program administrator will contact you with additional information.</i>
Property Tax Account Number: _____ (8-digit Account Number)	

<b>Household Income Verification</b>	
How many people live in the household? ( <i>The household includes all persons, including children, who normally reside in the household</i> )	
What is the total household income of all persons, aged 18 years or older? ( <i>Total income from line 15000 of each Notice of Assessment</i> )	\$ _____

<b>Privacy</b>
All personal information collected on this form is handled and maintained in accordance with the City of Regina's Customer Privacy Policy which is available on our website at Regina.ca. <b>Supporting documentation will be destroyed once the information is verified for program eligibility. Any information retained for program evaluation will be aggregated to protect your personal information.</b>

<b>Agreement</b>		
I, the undersigned, hereby certify that I have read and understood the terms and conditions listed for the programs for which I am applying. I agree to abide by the terms and conditions as outlined.		
Primary Applicant (Print Name)	Signature	Date: (dd-mmm-yyyy)
Secondary Applicant (Print Name)	Signature	Date: (dd-mmm-yyyy)

<b>For Office Use Only</b>	
Date Received: (dd-mmm-yyyy)	Received by:
<b>Applicant Eligibility Verification</b>	
Total Household Income	\$ _____
Confirmation of Disability	
Confirmation of Age	≥ 65

# Water, Waste & Municipal Tax Affordability Programs

## Section E - How to Fill Out Your Application

**Please complete this application form and submit the required supporting documentation.** Your application is important to us and will be processed in the order it is received. The average processing time is 2-3 weeks from the date received. If you have questions or require additional information, please visit [Regina.ca/AffordabilityPrograms](https://regina.ca/AffordabilityPrograms), call 306-510-3998, or email [APRSprograms@regina.ca](mailto:APRSprograms@regina.ca).

Applications may be submitted:

- In-person from 8:30 a.m. to 4:30 p.m. Monday to Friday at one of the following locations:
  - Service Regina at City Hall, 2476 Victoria Avenue
  - Northwest Leisure Centre, 1127 Arnason Street
  - Sportplex, 1717 Elphinstone Street
  - Sandra Schmirler Leisure Centre, 3130 East Woodhams Drive
- Mailed to Assessment and Property Revenue Services (City Hall, 2476 Victoria Avenue, PO Box 1790, Regina, SK S4P 3C8)
- Emailed to [APRSprograms@regina.ca](mailto:APRSprograms@regina.ca)

## Section F - Eligibility and Supporting Documentation

Program	Required Documentation
All	<ul style="list-style-type: none"> <li>• Identification/Proof of age (See Requirement 1)</li> <li>• Proof of household income (See Requirement 2)</li> <li>• Proof of disability (if applicable) (See Requirement 3)</li> </ul>
High-Efficiency Water Retrofit	<ul style="list-style-type: none"> <li>• Applicants who do not own their residence must also submit a Property Owner Consent Form (See Requirement 4)</li> </ul>

### Age/Disability

There is at least one senior citizen or person living with a disability living in the household.

- A senior citizen is a person aged 65 or older or who will be 65 years or older in the year the benefit is received.
- A person is considered to be a person living with a disability if they have a significant and enduring disability that is permanent in nature and/or individuals assessed as having a temporary disability that impacts their capacity to attain full-time employment.

### Requirement 1 – Identification/Proof of Age

One of the following is required for each Applicant:

- Valid (non-expired) government-issued identification showing the Applicant's legal name, birth date, and signature; **OR**
- Two pieces of other government-issued identification that together show the Applicant's legal name, address, date of birth, and signature.

*A Water and Waste bill or a piece of mail from the government can be used to confirm the address.*

### Requirement 2 - Proof of Household Income

The following is required **for each person 18 years of age or older** living in the household:

- Canada Revenue Agency Notice of Assessment (NOA) from the previous year.

If the total income from line 15000 of all persons 18 years or older living in the household is less than the amounts listed below, you may be eligible for the Water, Waste and Municipal Tax Affordability Programs. If you do not have a copy of your NOA, please obtain a copy by calling the Canada Revenue Agency at 1-800-959-8281 or visit [www.cra.gc.ca/myaccount](https://www.cra.gc.ca/myaccount)

## Water, Waste & Municipal Tax Affordability Programs

The low-income eligibility is based on the combined income for everyone in the household age 18 or older and is based on the Before-Tax Low Income Cut-Off established by Statistics Canada for Regina. The cut-off itself is calculated every year and depends on how many people are in the household, including those under the age of 18 (see table).

Household size (No. of Persons including children)	1	2	3	4	5	6	7+
2024 Before-Tax Low-Income Cut-Off	\$26,926	\$33,519	\$41,208	\$50,032	\$56,744	\$64,000	\$71,254

### Requirement 3 - Proof of Disability

If there is a person with a diagnosed disability in the household.

- One of the following is required:
  - A Disability Impact Assessment
  - Letter from a Doctor confirming disability
  - CNIB card; **OR**
  - A statement of disability income from one of the following:
    - Saskatchewan Assured Income for Disability (SAID)
    - Canada Pension Plan (CPP) Disability
    - Workers' Compensation Board (WCB)
    - Motor Vehicle Accident Insurance
    - Private or Employer Disability Insurance; or
    - Disability programs offered by a professional association.

### Requirement 4 - Property Owner Consent

If you rent your residence and are applying for the High-Efficiency Water Retrofit Program, you must also submit a completed Property Owner Consent Form. This form can be found online at [Regina.ca/AffordabilityPrograms](https://regina.ca/AffordabilityPrograms).