



# Affordable Access Program

## 2024 Application Form

**Please complete this application form and attach the required income verification. Incomplete applications will be returned to you with instructions as to what is missing.** Your application is important to us and will be processed in the order it is received. The average processing time is 2-3 weeks from the date received at the Affordable Access Program office. Processing time may vary based on the volume of mail received. If you have questions or require additional information, please visit [Regina.ca](http://Regina.ca), call 306-777-7733, or email [affordableaccess@regina.ca](mailto:affordableaccess@regina.ca).

<b>Deliver in person between 8:30 a.m. and 4:30 p.m. 7 days a week (except holidays) to one of the following:</b>			<b>OR Fax to:</b>	<b>OR email to:</b>
Northwest Leisure Centre, 1127 Arnason Street			306-777-6831	<b>affordableaccess@regina.ca</b>
Sportplex, 1717 Elphinstone Street			Be sure to send both pages	
Sandra Schmirler Leisure Centre, 3130 East Woodhams Drive				

<b>Please indicate which program(s) you are applying for?</b>	
<input type="checkbox"/> <b>Affordable Fun</b> (recreation programs and leisure passes)	<input type="checkbox"/> <b>Affordable Transit Pass</b>

<b>Main Applicant Information – Use Legal Names (please print clearly)</b>					
First Name		Middle Name		Last Name	
Address ( <b>PO Boxes will not be accepted</b> )				Email	
City <b>Regina</b>	Postal Code	Home Phone	Alternate Phone <input type="checkbox"/> Cell <input type="checkbox"/> Work		
Date of Birth		*Gender	Preferred Name		
mm	dd	yyyy			

First Name	Middle Name(s)	Last Name	Relationship to Applicant	*Gender	Date of Birth mm/dd/yyyy
1					
2					
3					
4					
5					
6					

**\*Please note that gender is not a mandatory field. If you choose not to disclose your gender, it may impact your ability to register for some gender-specific programming. Example: Go Girls Sports Jam**

**Additional Family Information – Use Legal Names – Must only** include your spouse or partner (if they live with you) and your dependents **under 25 years of age**. All other household members need to apply separately.

## Required Income Verification

Along with this application form you must include one of the following:

- **Canada Revenue Agency Notice of Assessment (NOA) from the last year for all persons 18 years of age or older living in the household.**

If the total income from line 15000 of all persons 18 years or older living in the household is less than the amounts listed below, you are eligible for the Affordable Fun Program. If you do not have a copy of your NOA, please obtain a copy by calling the Canada Revenue Agency at 1-800-959-8281 or visit [www.cra.gc.ca/myaccount](http://www.cra.gc.ca/myaccount).

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
\$26,290	\$32,727	\$40,234	\$48,851	\$55,404	\$62,488	\$69,571

- **A letter from a Registered Social Worker on letterhead that includes:**
  - A list of all applicants (including dependants).
  - That the writer is aware of the income eligibility rates noted in the above table and confirms that the applicants qualify.
  - The writer's contact information and title.
- **Confirmation of Permanent Residence or Refugee Protection Claimant Documents, with arrival dates within one year for each person applying.**
- **Monthly statement of income for CPP Disability** (including the income verification for your spouse/partner).
- **Confirmation of Saskatchewan Assured Income for Disability (SAID). (If applying for Transit, you will be eligible for the Discount Pass Program. Visit [Regina.ca/transit](http://Regina.ca/transit) for more information.)**
- **For Displaced Persons:** A copy of your Temporary Visa.

If you have questions regarding required income documents, please call the City at 306-777-7733 for assistance.

### Affordable Access Program Terms & Conditions

1. You must be a resident of Regina, SK in order to be eligible for the Affordable Access Program.
2. Affordable Access Program privileges **expire** on **December 31<sup>st</sup>** of each year. You will be required to reapply annually.
3. Applications for the upcoming year will be accepted beginning December 1<sup>st</sup>.
4. Leisure passes may be purchased at the Sportplex, Sandra Schmirler Leisure Centre, and the North West Leisure Centre.
5. Leisure passes are non-transferable. Punch passes are not available through the Affordable Access Program.
6. Transit passes may be purchased at the Transit information Centre. Transit passes are non-transferable.
7. You must present your leisure pass when entering a leisure centre. You must scan your Transit pass when boarding a bus.
8. Upon Affordable Access approval, you may register for programs by calling the Playline at 306-777-7529, online at [Regina.ca](http://Regina.ca), or in person at the Neil Balkwill Civic Arts Centre, Sportplex, Sandra Schmirler Leisure Centre, or the North West Leisure Centre. Upon Affordable Transit approval, you must take your approval letter to the Transit Information Centre to purchase a pass.
9. The City of Regina reserves the right to close all or part of any facility for regular maintenance and/or special bookings.
10. Providing incorrect information or otherwise fraudulently using the Affordable Access Program may result in privileges being revoked.

**I, the undersigned, hereby certify that I have read and understood the terms and conditions listed for this program. I also agree to abide by the terms and conditions as outlined above.**

**Main Applicant's Signature**

**Date (mm/dd/yyyy)**

X \_\_\_\_\_

**Privacy** – All personal information collected on this form is handled and maintained in accordance with the City of Regina's Customer Privacy Policy which is available on our website at [Regina.ca](http://Regina.ca). **Income documents will be destroyed as soon as the information has been verified for program eligibility.** If you have any questions or concerns regarding your privacy, please contact the City's Access to Information and Privacy Coordinator at 306-777-7070.

### For Office Use Only:

<b>Date Received:</b>	<input type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>Denied</b>	<input type="checkbox"/> <b>Out of Town</b>	<input type="checkbox"/> <b>Over LICO. \$</b>
<b>Entered by:</b>	<input type="checkbox"/> <b>Letter Sent</b>			