



## RENTAL POLICIES & PROCEDURES OVERVIEW

### Booking Priority Levels

---

1. Owner (Non-Integrated Programming)
2. Integrated Programming between:
  - a. Owner and a Project Partner, Program Partner or Non-Profit Organization
  - b. Project Program and a Program Partner or Non-Profit Organization
  - c. Program Partner and Program Partner or Non-Profit Organization
  - d. Non-Profit Organization and Non-Profit Organization
3. Tennant/Project Partner (Non-Integrated Programming)
4. Program Partner (Non-Integrated Programming)
5. Non-Profit Organization (Non-Integrated Programming)
6. Private
7. Commercial

### Fees

---

The following fees may be charged:

- Rental Fee
- Cleaning Fee
- Damage Deposit\* (*\$500 + GST*)
- Security Fee\* (*\$21 + GST per hour*)
- Facility Fee (*\$20 + GST flat rate*)

\*Applicable to rentals with over 100 attendees.

### Facility Fee

---

The mâdawêyatitân centre Facility Fee is \$20 +GST. The Facility Fee will be collected on all Level 5, 6 and 7 rentals that take place after hours to recover some of the costs associated with afterhours use.

### Catering

---

Individuals and groups are permitted to arrange their own outside catering, and provide their own food service. The rental agreement provides more details on food services. mâdawêyatitân centre also has on-site catering and food services available. These arrangements must be made directly by contacting either:

Chili for Children  
P: (306) 359-7919  
E: [c4c@sasktel.net](mailto:c4c@sasktel.net)

Scott Collegiate  
P: (306) 523-3510  
E: [kelley.christopherson@rbe.sk.ca](mailto:kelley.christopherson@rbe.sk.ca)



# RENTAL POLICIES & PROCEDURES OVERVIEW

## Hours of Operation

| Monday        | Tuesday       | Wednesday     | Thursday      | Friday        | Saturday         | Sunday    |
|---------------|---------------|---------------|---------------|---------------|------------------|-----------|
| 8 a.m.-6 p.m. | 8 a.m.-9 p.m. | 8 a.m.-9 p.m. | 8 a.m.-6 p.m. | 8 a.m.-6 p.m. | 9:30 a.m.-5 p.m. | 12-5 p.m. |

## Fee Schedule

| Room Name  | Hourly Rate (GST not included) | Room Capacity |
|--|--------------------------------|---------------|
| BOARD ROOM (104.07)                                    | \$35                           | 12            |
| GYMNASIUM (Full)                                       | \$80                           | 300           |
| GYMNASIUM (Half)                                       | \$40                           | 150           |
| MAKER SPACE  | \$30                           | 50            |
| PROGRAM ROOM (1W11.01)                                 | \$30                           | 40            |
| MULTI-PURPOSE ROOM FULL                                | \$80                           | 500           |
| MULTI-PURPOSE ROOM EAST                                | \$40                           | 250           |
| MULTI-PURPOSE ROOM WEST                                | \$40                           | 250           |
| PROGRAM ROOM (1W05)                                    | \$16                           | 20            |
| PROGRAM ROOM/RESIDENTIAL KITCHEN (1W06)                | \$16                           | 20            |
| ART ROOM   | \$40                           | 35            |
| DANCE  | \$40                           | 30            |
| PROGRAM ROOM (1E16)                                    | \$30                           | 20            |
| PROJECT STUDIO (2E03)                                  | \$14                           | 30            |
| LEARNING STUDIO (2E04)                                 | \$12                           | 25            |
| LEARNING STUDIO (2E05) only available when booked with | \$12                           | 25            |
| LEARNING STUDIO (2E15)                                 | \$12                           | 25            |
| LEARNING STUDIO (2E16)                                 | \$12                           | 25            |
| SCIENCE (2W12)   | \$30                           | 30            |
| ELDERS CEREMONIAL ROOM (CEREMONIAL USE)                | NO CHARGE                      | 15            |
| ELDERS CEREMONIAL ROOM (NON-CEREMONIAL)                | \$12                           | 15            |
| HEART OF THE SITE (CEREMONIAL USE)                     | NO CHARGE                      |               |
| HEART OF THE SITE (NON-CEREMONIAL)                     | \$20                           |               |
| SOCCER PITCH (ADULT)                                   | \$20.75                        |               |
| SOCCER PITCH (UNDER 18)                                | \$13.36                        |               |