REGINA *Infinite Horizons* | City of Regina

Building Permit Application

Building Use: ☐ Single Family Dwelling ☐ Duplex / Semi-detached ☐ 3+ Units ☐ Commercial ☐ Temporary

Class of Work ☐ New ☐ Alteration ☐ Addition ☐ Repair ☐ Demolition ☐ Other

Building Address: _____

Legal: Lot: _____ Block: _____ Plan: _____ Subdivision: _____

Applicant Information: Are you also the primary contact? ☐ Yes ☐ No

Name: _____

Address: _____ Postal Code: _____

Phone: _____ Email Address: _____

In an effort to improve customer service, the City of Regina may contact you regarding your application experience.

Primary Contact:	*Email Address:*		*Phone:*
Owners Name:	*Address:*	*Postal Code:*	*Phone:*
Building Contractor:	*Address:*	*Postal Code:*	*Phone:*
Engineer / Architect:	*Address:*	*Postal Code:*	*Phone:*
Mechanical / Plumbing Contractor:	*Address:*	*Postal Code:*	*Phone:*

Work covered by this application

Value of work to be done: $ _____
(excluding new home construction)

Office Use Only *Application #* _____ *Reference #* _____

REQUEST FOR BUILDING AND OCCUPANCY PERMIT

I hereby acknowledge that I have read this application and state that the information contained herein is correct and agree to comply with all City of Regina bylaws and/or provincial laws regarding building and occupancy.

It being expressly understood that the issuing of a permit does not relieve the applicant/owner from complying with all bylaws and national building codes though not called for in the specifications or shown on plans and/or applications submitted. The building shall not be occupied until such time as an occupancy permit is issued to the owner.

Work shall commence within six months and be completed within two years from the date of issue or permit will be cancelled. The use of street, sidewalk or lane during construction requires additional authorization.

Demolitions shall commence work within 10 days and be completed within 30 days from date of issue. A Hazardous Materials Survey is required for all Commercial, Institutional and Industrial buildings.

This application form does not allow work to start as this is not an issued building permit.

The information on this form is collected under *the Local Authority Freedom of Information and Protection of Privacy Act*. The purpose of the collection is to process your application for a building permit. It will be retained as a record of your application and may be used to contact the parties involved in this project. The application and the information contained therein may also be used by the City for compliance or other legal action pursuant to *The Cities Act*, *The Uniform Building and Accessibility Standards Act* and the City's *Building Bylaw* and *The Planning and Development Act*.

Issued City permits, including name of applicant, description of work, location, value of work and contractor names may be released to members of the public by the City in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, please contact Building Standards at (306)777-7000.

_____ *Owner (printed)* _____ *Signature of Owner* _____ *Signature of Applicant* _____ *Date* ,20 _____